

**GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting
Wednesday, January 10, 2018
5:30 p.m. Regular Session
Room C-8

Call to Order – Dawn McAuley called the meeting to order at 5:30 p.m. Those present included Bruce Higgins, Dawn McAuley, Stacia Fetzer and Mike Brown. Quorum established.

Closed Session - No closed session

Reconvene to Regular Session

Pledge of Allegiance – Megan Grant led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, Megan Grant

Approval of Agenda

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the regular agenda as presented.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Public Hearing Session – No comments.

Announcements, Correspondence, & Reports

2017 Winter Program – Mike Brown reported the performances were nice and very well attended. Megan Grant presented information on the California School Dashboard to parents. Approximately 40 parents took the information packets presented.

Williams Uniform Complaints Quarterly Report – Mike Brown reported on the Williams quarterly complaints report for the 2nd quarter, October 1 through December 31, 2017. No complaints were received this quarter.

Williams Teacher Credential Review Report – Mike Brown reported on the Williams teacher credential review by LCOE. The review shows all teachers assigned to the school site hold proper teaching credentials and English learner authorizations. No misassignments were identified.

First Attendance Reporting Period – P1 Report – Lisa Cockerton reported on the first attendance reporting period for the 2017/2018 school year. P1 is an attendance report that covers the first four months of the school year. The P1 ADA is 242.

AVID Update – Megan Grant reported on the AVID program. Teachers will be administering mid-year AVID assessments to students. Students and teachers continue to work on note taking skills and levels of questioning.

Discussion & Action

Certification of Corrective Action – Lisa Cockerton reported on the certification of corrective action and resolution of findings.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the certification of corrective action.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Out of County Leadership Field Trip – The Leadership students will be taking a field trip on January 30th to the Luther Burbank Center in Santa Rosa to view a show on the history of blues music and take a tour of Sonoma State University.

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve an out of county leadership field trip.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Personnel Order #12 2017/2018; Hiring of Instructional Aide (Bourne)

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve personnel order #12 2017/2018; hiring of instructional aide, Angela Bourne. She will begin her position on January 3, 2018.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Board Policy Revisions – The Board discussed and considered approval of revisions to the following Board policies;

AR4112.42 Drug and Alcohol Testing for School Bus Drivers

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the board policy revisions.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

New Board Policy Updates - The Board held a second reading to discuss and consider approval of the following board policies;

AR3311.2 Lease-Leaseback Contracts

AR3311.3 Design-Build Contracts

AR3311.4 Procurement of Technological Equipment

BP3513.4 Drug and Alcohol Free School

AR5113.11 Attendance Supervision

E(1)5125.2, E(2)5125.2, E(3)5125.2 Withholding Grades, Diplomas or Transcript

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the new board policy updates.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Resolution #8 2017/2018; Regarding Calling for Full and Fair Funding of California Public Schools –
MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve Resolution #8 2017/2018;
Regarding Calling for Full and Fair Funding of California Public Schools.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Consent Agenda

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve the Consent Agenda.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Superintendent’s Report

- The boys’ basketball team had their first game on January 11th.
- The school play, “Charlie and the Chocolate Factory” will be held on February 8th at 6:00p.m.
- Lucerne Elementary School will host a family writing event on Thursday, February 1st from 5:30-6:30p.m.
- Eagles Academy is scheduled to run from February 13th through March 31st.

Board Member’s Comments

- Stacia Fetzer – Stacia complimented the staff and school. She commented a substitute told her they loved working at Lucerne School. Stacia feels the staff at Lucerne School are doing a great job.
- Bruce Higgins – Bruce commented the staff is doing a great job and to keep up the good work.
- Dawn McAuley – Dawn thanked the Booster Club for the donation of a new sit-and-reach machine.

Adjournment – The meeting was adjourned at 5:55 p.m.

Mike Brown, Secretary of the Board