

**GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting
Wednesday, January 16, 2019
5:30 p.m. Regular Session
Room C-8

Call to Order – Dawn McAuley called the meeting to order at 5:34 p.m. Those present included Bruce Higgins, Dawn McAuley, Stacia Fetzer and Mike Brown. Quorum established.

Closed Session - No closed session

Pledge of Allegiance – Stacia Fetzer led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, Megan Grant, Kari Ross

Approval of Agenda

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the regular agenda with the addition of Discussion and action item;

I. McAuley Well Drilling Contract

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Public Hearing Session – A parent of Lucerne students expressed her concerns to the Board. She feels her children are being harassed by other students and has made multiple complaints. She reported several incidents that occurred on the bus between her children and another student. She asked the Board if they had suggestions to help remedy the situation. She inquired about home school programs and feels it is not safe to bring her children to school at this time.

Public Hearing Session Regarding Social Studies Curriculum Adoption in Grades K-8 – No comments.

Announcements, Correspondence, & Reports

2018 Winter Program – Mike Brown reported the performances were nice and very well attended. The Booster Club Held a nice raffle for attendees.

Williams Teacher Credential Review Report – Mike Brown reported on the Williams teacher credential review by LCOE. The review shows all teachers assigned to the school site hold proper teaching credentials and English learner authorizations. No misassignments were identified.

Williams Uniform Complaints Quarterly Report – Mike Brown reported on the Williams quarterly complaints report for the 2nd quarter, October 1 through December 31, 2018. No complaints were received this quarter

2017/2018 Physical Education Testing Results – Mike Brown reported the results of the 5th and 7th grade physical education testing.

AVID Update – Megan Grant reported on the AVID program. Teachers are currently administering mid-year AVID assessments to students. Teachers have been receiving professional development with “AVID Hours”. The topic for the training was on engaging strategies. Teachers are preparing for the AVID Summer Institute in Sacramento. Megan reported we received our AVID certification.

Discussion & Action

Resolution #12 2018/2019; Regarding Acknowledging the State Allocation Board’s “Application Received Beyond Bond Authority List” and Authorizing the Superintendent to Submit Project Funding Request Applications for the Lucerne Elementary School Project – Lisa reported the resolution is an acknowledgment of the state’s lack of funding for bonds and the intent to submit project funding request applications to the state.

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve Resolution #12 2018/2019.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Social Studies Curriculum Adoption

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the Studies Weekly in K-5th and National Geographic Learning in 6th-8th for the social studies curriculum adoption.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Certification of Corrective Action – Lisa Cockerton reported the certification of corrective action is an acknowledgment of the audit findings and a plan of action to correct it. The audit revealed one finding regarding CEA classroom expense in teacher salaries. A waiver has been filed.

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the certification of corrective action.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Out of County Leadership Field Trip – The Leadership students will be taking a field trip on January 18th to Sacramento State University and Old Sacramento.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve an out of county leadership field trip.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Out of County Field Trip – Mrs. Jacobson class will take an out of county field trip to the Coyote Valley Fish Hatchery on February 14th.

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve an out of county field trip.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Certificated Employee Request for Extension of Personal Necessity Leave

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve an employee request to use remaining sick leave days as personal necessity days when needed.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

New Board Policy Updates - The Board held a first reading to discuss and consider approval of the following board policies;

AR5131.41 Use of Seclusion and Restraint

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the new board policy updates.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Board Policy Revisions – The Board discussed and considered approval of revisions to the following Board policies;

- BP0420 AR0420 School Plans/Site Councils*
- BP0450 AR0450 Comprehensive Safety Plan*
- BP0460 AR0460 Local Control and Accountability Plan*
- AR1220 Citizen Advisory Committees*
- AR3543 Transportation Safety and Emergencies*
- AR5113 Absences and Excuses*
- BP5141.52 AR5141.52 Suicide Prevention*
- BP 5144 AR5144 Discipline*
- BP5146 Married/Pregnant/Parenting Students*
- AR6183 Home and Hospital Instruction*
- BB9322 Agenda/Meeting Materials*
- BB9324 Minutes and Recordings*

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the board policy revisions.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

McAuley Well Drilling Contract – Mike Brown reported the pressure tanks are old, leaking and need to be replaced.

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve McAuley well drilling contract.

Ayes 3 Noes 0 Absent 0 Abstain Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Consent Agenda

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the Consent Agenda.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Superintendent's Report

- Boys and girls basketball has started.
- The school play, "Toy Camp" will be held on February 7th at 6:00p.m.
- Mike and Dawn met with representatives from LCOE to discuss ways they could assist us with student truancy. The county office currently does not employ a truancy officer. Truancies relating to SARB are currently being handled locally by the districts. Mike expressed the need for a county truancy officer.

Board Member's Comments

- Stacia Fetzer – Stacia thanked the guests for attending the meeting. She thanked the staff for their hard work.
- Bruce Higgins – Bruce thanked the guests for their reports. He congratulated Lucerne Elementary on receiving the AVID certification and thanked the staff for all their hard work
- Dawn McAuley – Dawn thanked the Booster Club for the donation of a sub woofer and mixing board. She has been enjoying attending the basketball games and is looking forward to watching the school play in February.

Adjournment – The meeting was adjourned at 6:23 p.m.

Mike Brown, Secretary of the Board