

**GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting
Wednesday, October 10, 2018
5:30 p.m. Regular Session
Room C-8

Call to Order – Dawn McAuley called the meeting to order at 5:35 p.m. Those present included Stacia Fetzer, Bruce Higgins, Dawn McAuley and Mike Brown.

Closed Session

Personnel

Student Matters

Negotiations

Reconvene to Regular Session – 6:00 p.m.

Pledge of Allegiance – Megan Grant led the Pledge of Allegiance.

Introduction of Guests – Nina Besne, Megan Grant

Approval of Agenda –

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the agenda as presented.

Ayes 3 Noes 0 Absent 0 Approved

Action Items From Closed Session – No action taken.

Public Hearing Session – No comments.

Announcements, Correspondence, & Reports

Williams Visit Inspection Report – Mike Brown reported on the county office facilities inspection and the results of their Williams visit. He reported the Williams committee found our school site to have sufficient textbooks for all students. Mike reported the findings found no deficiencies.

Williams Quarterly Report – Mike Brown reported that no uniform complaints have been received by the district for the 1st quarter, July 1 through September 30, 2018.

CBEDS Report – Lisa Cockerton reported that our enrollment count was 253 on census day, October 3, 2018. Adjustments to the first interim budget will be made to reflect the CBEDS count.

LCAP and Budget Approval Letter – Mike Brown reported on the approval letter from LCOE regarding the LCAP and the budget.

Constitution/Citizenship Day Activities - Mike Brown reported on the activities presented by students on Constitution/Citizenship Day. Some of the activities students participated in were video presentations, classroom discussions, art projects and writing assignments.

California School Dashboard Priority 7; Access to Broad Course of Study – Megan Grant reported access to broad course of study is a new addition to the dashboard. The State requires local educational agencies (LEAs) to annually measure their progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code for Grades 1-6 and Grades 7-12, as applicable, and report the results to their local governing board at regularly scheduled meetings of the local governing board and to stakeholders and the public through the Dashboard. Megan reported the method Lucerne Elementary uses to track students' access to a broad course of study is our school database. Megan reported that in order to address our lack of instruction in Foreign Languages we will actively recruit and hire teachers that are Bilingual. For Fine Arts instruction we are limited because of budget constraints but we do have an after school enrichment program for the performing arts that we plan on continuing.

AVID Update – Megan Grant reported that teachers have completed AVID assessments. Teachers will participate in professional development focusing on note taking and collaboration. The final untrained AVID teacher will be taking the pathway training.

Discussion & Action

Setting of Annual Organizational Meeting – The Board discussed and considered a motion to hold the Annual Organizational Meeting at the December 12, 2018 regular board meeting.

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to hold the annual organizational meeting at the December 12, 2018 regular board meeting.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Resolution #7 2018/2019; Red Ribbon Week – The Board discussed and considered approval of the 2018/2019 Red Ribbon Week to take place October 29th –November 2nd, 2018.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve Resolution #7 2018/2019; Red Ribbon Week.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Resolution #8 2018/2019; Determination of CEQA Categorical Exemption for the Lucerne Elementary School Project

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve Resolution #8 2018/2019; Determination of CEQA Categorical Exemption for the Lucerne Elementary School Project.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Governing Board Self-Evaluation – The Board may use the self-evaluation results to update their new Board goals.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the Governing Board self-evaluation.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

New Board Policy Updates – The Board held a first reading to discuss and consider approval of the following policies;

BP4161.3 Professional Leaves
BP4261.3 Professional Leaves
E(1)6183 Home and Hospital Instruction
E(2)6183 Home and Hospital Instruction

Obsolete Board Policies

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve deletion of the following obsolete board policies.

BP1020 Youth Services
AR3312.2 Educational Travel Program Contracts
AR4161.3 Professional Leaves
AR4261.3 Professional Leaves

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Board Policy Revisions

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve revisions to the following Board policies;

BP1330, AR1330 Use of School Facilities
BP1400 Relations Between Other Governmental Agencies and the School
BP2210 Administrative Discretion Regarding Board Policy
BP3312.2 Educational Travel Program Contracts
BP4141, BP4240, BP4340 Bargaining Units
AR4157.2, AR4257.2, AR4357.2 Ergonomics
BP5112.5 Open/Closed Campus
AR5141.32 Health Screening For School Entry
BB9310 Board Policies

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Personnel Order #3 2018/2019; Hiring of Instructional Aide Position (Taylor)

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve Personnel Order #3 2018/2019; Hiring of Instructional Aide Position (Taylor).

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Personnel Order #15 2018/2019; Hiring of .20 FTE Resource Teacher (Smith) – Connie Smith will provide home/hospital services for a student 1 day per week.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #15 2018/2019; Hiring of .20 FTE Resource Teacher (Smith)

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Consent Agenda

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the Consent Agenda.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Superintendent's Report

- Mike was invited by Senator McGuire to be his guest at the State Capital to discuss the release of bond monies for school projects by the Governor.
- Attendance Challenge week is scheduled for October 15th-19th.
- Spirit Week/Red Ribbon Week is scheduled for October 29th-November 2nd.
- The "Great Shake Out" earthquake drill will be held October 18th.
- The fall carnival is scheduled for October 26, 2018 from 6:00-8:00p.m.
- Color samples for the new classroom design will be arriving soon.
- Core samples from soils tests show the project area on the upper wing school site are prone to liquefaction. Adjustments to the overall project plan will be made to address the issue.

Board Member's Comments

- Stacia Fetzer – Stacia thanked the Board and staff for all their hard work.
- Dawn McAuley – Dawn thanked Mike, Megan and Lisa for the time and effort spent on writing the LCAP. She thanked Jen Wangberg and Megan Grant for coaching girls' volleyball. Dawn thanked Gabe Beck for coaching boys' golf. She welcomed Kristina Taylor and Connie Smith to the staff. Dawn congratulated Karen Glover on the donation of STEM supplies she received from Donors Choose.
- Bruce Higgins – Bruce wished Mike a wonderful vacation.

Adjournment – The meeting was adjourned at 6:34 p.m.

Mike Brown, Secretary of the Board
MB:lmc