

LUCERNE ELEMENTARY SCHOOL DISTRICT

3351 Country Club Drive
Post Office Box 1083
Lucerne, California 95458-1083
Telephone (707) 274-5578 Fax (707) 274-9865

SUPERINTENDENT
Mike Brown


BOARD OF TRUSTEES
Stacia Fetzer
Bruce Higgins
Dawn McAuley

BUSINESS MANAGER
Lisa Cockerton

Agenda of the Regular Board Meeting
November 8, 2017
5:30 p.m. Regular Session
Room C-8

Notice is hereby given that a regular meeting of the Governing Board of the Lucerne Elementary School District will be held in Room C-8 of the Lucerne Elementary School, located at 3351 Country Club Drive in Lucerne, on Wednesday, November 8, 2017. Regular session is scheduled to begin at 5:30 p.m.

A file of the documents and background information concerning the agenda items is available to the public in the rear of the meeting room. Said file is not to be removed from the meeting room table.

 In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Mike Brown, Principal/Superintendent, at (707) 274-5578. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.

I. Call to Order

II. Closed Session
Personnel
Student Matters
Negotiations

III. Reconvene to Regular Session

IV. Pledge of Allegiance

V. Introduction of Guests

VI. Approval of Agenda

The Board may reorganize the order in which items are considered. The Board may, by 2/3 vote or if less than 2/3 are present, by unanimous vote, add items to the agenda if it was determined the item needed immediate action and that need for the action came to the attention of the Board after the agenda was posted.

VII. Action Items From Closed Session

VIII. Public Hearing Session

At this point on the agenda, opportunity is provided for an individual or representative of a group to make statements to the Board regarding an agenda item not listed on the agenda. A speaker shall be limited to 5 minutes. The Board will not take action on an item introduced during this portion of the agenda, as this would constitute an illegal act on the part of the Board. Any member of the public may address the Board on any item on this agenda during the consideration of that item.

IX. Announcements, Correspondence, & Reports.

A. Program Implementation Handbook – Scott Burkett, CFW will present an overview of the “Program Implementation Handbook” for the Facilities Plan and Next Steps.

- B. Fall Carnival – Dawn McAuley will report on the fall carnival.
- C. Attendance Report – Mike Brown will give a first quarter attendance report.
- D. Technology Update – Mike Brown will report on the current use of technology.

X. Discussion & Action

- A. Science Camp – Ron Hale will present a request to the Board for approval of attendance at Science Camp.
- B. Resolution #6 2017/2018; Board and District Goals –The Board will discuss and consider approval of Resolution #6 2017/2018; Board and District Goals.
- C. Personnel Order #11 2017/2018; Resignation of Instructional Aide Position (O’Bryan)
- D. Personnel Order #12 2017/2018; Opening of Instructional Aide Position
- E. Thanksgiving Turkey Coin Drive for Fire Victims – The Board will discuss and consider approval of a Thanksgiving turkey coin drive for fire victims of the Potter Valley and Redwood Valley fires.
- F. Canned Food Drive for Sulfur Fire Victims – The Board will discuss and consider approval of a Leadership canned food drive for Sulfur Fire victims.

XI. Consent Agenda

- A. Approval of System Warrants for Payment of Bills
- B. Approval of Purchase Orders
- C. Approval of Payroll
- D. Approval of Interdistrict Attendance Agreements
- E. Approval of Minutes of the October 4, 2017 Regular Board Meeting

XII. Superintendent’s Report

XIII. Board Member’s Comments

XIV. Adjournment

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: II. Closed Session
A. Personnel
B. Student Matters
C. Negotiations

Exhibit: NO

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: VI. Approval Of Agenda

The Board may reorganize the order in which items are considered. The Board may, by 2/3 vote or if less than 2/3 are present, by unanimous vote, add items to the agenda if it was determined the item needed immediate action and that need for the action came to the attention of the Board after the agenda was posted.

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: VIII. Public Hearing Session

At this point on the agenda, opportunity is provided for an individual or representative of a group to make statements to the Board regarding an agenda item not listed on the agenda. A speaker shall be limited to 5 minutes. The Board will not take action on an item introduced during this portion of the agenda, as this would constitute an illegal act on the part of the Board. Any member of the public may address the Board on any item on this agenda during the consideration of that item.

Exhibit: NO

TYPE OF BOARD CONSIDERATION:

Motion
Information X
Review
Respond

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: **LESD BOARD OF TRUSTEES**

DATE: **11/8/17**

AGENDA ITEM NO: **IX. Announcements, Correspondence & Reports**

Subject A. Program Implementation Handbook – Scott Burkett, CFW will present an overview of the “Program Implementation Handbook” for the Facilities Plan and Next Steps.

Exhibit: YES (presented at meeting)

TYPE OF BOARD CONSIDERATION:

Motion
Information X
Review
Respond

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: IX. Announcements, Correspondence & Reports

Subject B. Fall Carnival – Dawn McAuley will report on the fall carnival.

Exhibit: NO

TYPE OF BOARD CONSIDERATION:

Motion
Information X
Review
Respond

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: IX. Announcements, Correspondence & Reports

Subject C. Attendance Report – Mike Brown will give a first quarter attendance report.

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion
Information X
Review
Respond

Lucerne Elementary School

3351 Country Club Drive

Lucerne, CA 95458

(707) 274-5578

Days Taught: 42

School Attendance Averages For Superintendents

From 08/09/17 Through 10/06/17

Lucerne Elementary School

Section	Teacher	Grade	Days Attended	Days Enrolled	Percentage of Attendance
1 A	Brown	01	867	897	96.65
1 B	Prestigiacomo	01	339	373	90.88
			1,206	1,270	Average For Grade 01: 94.96
2 A	Sears	02	844	866	97.45
2 B	Winckler	02	429	453	94.70
			1,273	1,319	Average For Grade 02: 96.51
3A	Winckler	03	330	348	94.82
3B	Jacobson	03	876	932	93.99
			1,206	1,280	Average For Grade 03: 94.22
4 A	Todd	04	1142	1178	96.94
			1,142	1,178	Average For Grade 04: 96.94
5 A	Kuintzle	05	634	661	95.91
5-B	Cronin	05	589	627	93.93
			1,223	1,288	Average For Grade 05: 94.95
6 A	Hale	06	1151	1200	95.91
			1,151	1,200	Average For Grade 06: 95.92
7 A	Hefflefinger	07	1138	1208	94.20
			1,138	1,208	Average For Grade 07: 94.21
8 A	Beck	08	618	661	93.49
			618	661	Average For Grade 08: 93.49
00 KN A	Glover	KN	573	606	94.55
00 KN B	Prestigiacomo	KN	470	500	94.00
			1,043	1,106	Average For Grade KN: 94.30
00 GradeTK	Glover	TK	192	210	91.42
			192	210	Average For Grade TK: 91.43

Average For Lucerne Elementary School: 95.07

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: **LESD BOARD OF TRUSTEES**

DATE: **11/8/17**

AGENDA ITEM NO: **IX. Announcements, Correspondence & Reports**

Subject D. Technology Update – Mike Brown will report on the current use of technology.

Exhibit: NO

TYPE OF BOARD CONSIDERATION:

Motion
Information X
Review
Respond

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: X. Discussion and Action

Subject A. Science Camp – Ron Hale will present a request to the Board for approval of attendance at Science Camp.

Exhibit: NO

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: X. Discussion and Action

Subject B. Resolution #6 2017/2018; Board and District Goals –The Board will discuss and consider approval of Resolution #6 2017/2018; Board and District Goals.

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

LUCERNE ELEMENTARY SCHOOL DISTRICT

Resolution #6

2017 - 2018 Board and District Goals

Goal I: Student Achievement

Increase academic achievement for all students by increasing the percentage of students performing at grade level/proficient or above on local assessments as well as the Smarter Balanced state assessment.

Objective: Curricular Alignment and Effective Instruction – Clearly defined core curriculum, aligned with Common Core standards is being used district wide and all educators are implementing effective instructional strategies.

Strategies:

- Alignment of curriculum in all the core areas.
- Use data to guide instruction.
- Intervention strategies to support students performing at Basic or below i.e. Great Leaps, tutoring, Accelerated Reader, Accelerated Math, Standards Plus, Learning Center and Intervention Teachers in reading and math.
- Provide students with effective and broad based curriculum to include Visual and Performing Arts.
- Provide a safe and caring environment for all students and staff.
- Increase community relations by regularly reporting to parents and community on student achievement and activities.
- Provide the technology and training needed for students and teachers to effectively access the above strategies.
- Promote and provide opportunities for parent involvement.

Monitor:

- Increase in the percentage of students performing at grade level or above each year.
- Increase the percentage of parents attending school functions.

Goal II: Value, Respect and Support our Learning Community

The District values highly qualified and dedicated employees who are committed to overall student academic achievement and physical/emotional well being.

Objective: To recruit, hire, retain and professionally develop employees who support all areas of student success.

Strategies:

- Actively pursue high quality employees through a variety of recruitment activities.
- Provide high quality staff development to support certificated, classified and administrative staff.
- Provide time for employee collaboration to achieve District goals.
- Fiscally support programs to enhance staff and student's character and well being.
- Yearly update the wellness policy.
- Support and implement school wide physical fitness programs and activities that promote healthier students.
- Board will be readily available for employee support and concerns.

Monitor:

- Monitor 100% compliance with NCLB requirements for highly qualified instructors in the classrooms.
- Monitor program effectiveness as it relates to students achievement and have appropriate staff member report to Board annually.
- School-wide staff development opportunities with follow-up throughout the year.
- Monitor yearly physical fitness testing in grades 5 and 7.
- Weekly monitor the safe, well-maintained, and visually appealing facilities that currently exist.
- The district will monitor and strive to decrease out of pocket employee expenses for ever-rising health care costs.

Goal III: Fiscal Responsibility

The District will continue to practice fiscal responsibility while providing for improved student academic success.

Objective: By applying sound financial principles and practices, the District will maintain fiscal solvency and align priorities to expenses that support critical educational programs.

Strategies:

- Maximize student attendance.
- Continue to purchase property adjacent to school, when fiscally feasible.
- Settle collective bargaining in a timely fashion.
- Carefully monitor and understand deficit spending.
- Routinely schedule, plan and revise projects for the deferred maintenance plan.
- Set aside funds for long-term projects.
- Sufficiently fund the technology needed to support teaching and learning.

Monitor:

- Maintain an 8% reserve for economic uncertainty.
- Maintain balanced budget and receive positive certification.
- Maintain a positive annual audit report.

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: X. Discussion and Action

Subject C. Personnel Order #11 2017/2018; Resignation of Instructional Aide Position (O'Bryan).

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

PERSONNEL ORDER

Employee Name: Wanda O'Bryan Effective Date: 10/26/17
 Benefits Yes No Partial, explain _____
 If temporary, long-term or hourly, give expected termination date: _____

FUNCTION:

- | | | |
|--|---|---|
| <input type="checkbox"/> INITIATE (complete II) | <input type="checkbox"/> CHANGE (complete I & II) | <input checked="" type="checkbox"/> CONCLUDE (complete I) |
| <input type="checkbox"/> Hire Regular position | <input type="checkbox"/> Funding/Program | <input type="checkbox"/> Leave of Absence |
| <input type="checkbox"/> Hire Temp/Limited-Term | <input type="checkbox"/> Salary Placement | <input type="checkbox"/> Layoff |
| <input type="checkbox"/> Hire Long-Term Sub | <input type="checkbox"/> Length of Work Year | <input type="checkbox"/> Suspension w/o Pay |
| <input type="checkbox"/> Hire Hourly | <input type="checkbox"/> Hours | <input type="checkbox"/> Discharge |
| <input type="checkbox"/> Replacement for _____ | <input type="checkbox"/> Days | <input checked="" type="checkbox"/> Resignation |
| <input type="checkbox"/> Rehire (use only if rehired within 39 months) | <input type="checkbox"/> Promotion | <input type="checkbox"/> Retirement |
| <input type="checkbox"/> Returning from Leave | <input type="checkbox"/> Demotion | <input type="checkbox"/> Other |
| <input type="checkbox"/> New Position | <input type="checkbox"/> Hourly Rate | |
| <input type="checkbox"/> Other (see comments) | <input type="checkbox"/> Y-Rate | |
| | <input type="checkbox"/> Reclassification | |
| | <input type="checkbox"/> Increment/Longevity | |
| | <input type="checkbox"/> Other | |

COMMENTS: _____

ENTER THE FOLLOWING INFORMATION:

FROM

<u>Position</u> Instructional SPED. Aide	<u>3.5</u> Hours per day <u>5</u> Days per week <u>180</u> Days per year Other _____	<u>Account Number</u> 2100	<u>Salary Step</u> 3
<u>Location</u> Lucerne Elementary S.D.		<u>Funding Source</u> 6500	<u>Salary Rate</u> 12.06

I. TO

<u>Position</u>	_____ Hours per day _____ Days per week _____ Days per year Other _____	<u>Account Number</u>	<u>Salary Step</u>
<u>Location</u> Lucerne Elementary S.D.		<u>Funding Source</u>	<u>Salary Rate</u>

SEQUENCE:

- Initiated by (name) Mike Brown Date 10/27/17
- Reviewed/Business Lisa Cockerton Date 10/27/17
- Action/Superintendent M. Brown Date 10-27-17
 Funds Budgeted Not Budgeted
 Approved Disapproved
- Board Approval Date _____ Personnel Order # 11 - 2017/18

Distribution - Personnel File, Budget Book



Angela Austin <aaustin@lucerne.k12.ca.us>

Resignation letter to be forwarded to Lisa, please

Wanda Obryan <wandaobryan2@gmail.com>
To: Angela Austin <aaustin@lucerne.k12.ca.us>

Thu, Oct 26, 2017 at 11:57 AM

Dear Administrator:

It is with great regret that I am tendering my resignation from Lucerne Elementary School, effective today. There are some personal family matters, which require my immediate attention.

Thank you very much for the opportunity to serve at your school, it was delightful!

Very sincerely,

--

Wanda L. O'Bryan
707-671-4108

*read by email
10/26/17
e*

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: X. Discussion and Action

Subject D. Personnel Order #12 2017/2018; Opening of Instructional Aide Position

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

PERSONNEL ORDER

Employee Name: TBD Effective Date: TBD
 Benefits ___ Yes ___ No ___ Partial, explain _____
 If temporary, long-term or hourly, give expected termination date: _____

FUNCTION:

- | | | |
|--|------------------------------|---------------------------|
| <input checked="" type="checkbox"/> INITIATE (complete II) | ___ CHANGE (complete I & II) | ___ CONCLUDE (complete I) |
| ___ Hire Regular position | ___ Funding/Program | ___ Leave of Absence |
| ___ Hire Temp/Limited-Term | ___ Salary Placement | ___ Layoff |
| ___ Hire Long-Term Sub | ___ Length of Work Year | ___ Suspension w/o Pay |
| ___ Hire Hourly | ___ Hours | ___ Discharge |
| <input checked="" type="checkbox"/> Replacement for <u>O'Bryan</u> | ___ Days | ___ Resignation |
| ___ Rehire (use only if rehired within 39 months) | ___ Promotion | ___ Retirement |
| ___ Returning from Leave | ___ Demotion | ___ Other |
| ___ New Position | ___ Hourly Rate | |
| ___ Other (see comments) | ___ Y-Rate | |
| | ___ Reclassification | |
| | ___ Increment/Longevity | |
| | ___ Other | |

COMMENTS: _____

ENTER THE FOLLOWING INFORMATION:

I. FROM

<u>Position</u> Instructional Aide	<u>3.5</u> Hours per day <u>5</u> Days per week <u>* 180</u> Days per year Other _____	<u>Account Number</u> 2100	<u>Salary Step</u> 1-3
<u>Location</u> Lucerne Elementary S.D.	<u>* remaining of year</u>	<u>Funding Source</u>	<u>Salary Rate</u> 11.17 - 12.06

II. TO

<u>Position</u>	____ Hours per day ____ Days per week ____ Days per year Other _____	<u>Account Number</u>	<u>Salary Step</u>
<u>Location</u> Lucerne Elementary S.D.		<u>Funding Source</u>	<u>Salary Rate</u>

SEQUENCE:

- Initiated by (name) Mike Brown Date 10/27/17
- Reviewed/Business Lisa Cockerton Date 10/27/17
 ___ Funds Budgeted ___ Not Budgeted
- Action/Superintendent M. B. Date 10/27/17
 Approved ___ Disapproved
- Board Approval Date _____ Personnel Order # 12-2017/18

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: **LESD BOARD OF TRUSTEES**

DATE: **11/8/17**

AGENDA ITEM NO: **X. Discussion and Action**

Subject E. Thanksgiving Turkey Coin Drive for Fire Victims – The Board will discuss and consider approval of a Thanksgiving turkey coin drive for fire victims of the Potter Valley and Redwood Valley fires

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				



Angela Austin <aaustin@lucerne.k12.ca.us>

board meeting

1 message

Venus Kuintzle <vkuintzl@lucerne.k12.ca.us>

Fri, Nov 3, 2017 at 8:16 AM

To: "Austin, Angela" <aaustin@lucerne.k12.ca.us>

Potter Valley/Redwood Valley Fire Coin Drive for Thanksgiving turkeys-i would like the school to do a school wide coin drive during the week of Nov. 13-17 to help provide turkeys for the victims of the recent Potter Valley/Redwood Valley fire. The hope is to have each class raise \$25. That would provide one turkey for a family.

Venus K

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: X. Discussion and Action

Subject F. Canned Food Drive for Sulfur Fire Victims – The Board will discuss and consider approval of a Leadership canned food drive for Sulfur Fire victims.

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

The Leadership class would like to coordinate a canned food drive for victims of the recent Sulfur Fire in Lake County. The canned food drive would run from November 9, 2017 through November 17, 2017. Donations would be delivered in time for Thanksgiving. The class that brings in the most donations will earn a party.

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: XI. Consent Agenda

Subject A. Approval of System Warrants for Payment of Bills

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

Checks Dated 09/28/2017 through 11/03/2017

Board Meeting Date November 8, 2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
626511	09/28/2017	TCG Administrators	76-9565	TSA Sept 17		1,100.00
626663	10/03/2017	Cardmember Service	01-4300	Behavior Incentives-RRW	139.53	
				Clothes Closet supp	272.41	
				Clothes Closet Supp-MM	66.46	
				Eagle Attendance Trophy	24.40	
				Kmart Office Supp	48.65	
				Sfwy Tchr Mtg Supp	20.49	
				Target-AVID supp	10.84	
				Xerox Staples-Tchr Copier	53.34	
			01-4400	ELKAY Filter	134.06	
			13-4300	chlorine test strips	22.81	
				Unpaid Tax	14.09-	778.90
626664	10/03/2017	General Produce	13-4700	General Produce Food Supplies		551.40
626665	10/03/2017	Office Depot	01-4300	Tchr Key Chain		60.68
626666	10/03/2017	Pacific Gas And Electric	01-5500	PGE 2017/18		6,011.52
626667	10/03/2017	Sysco Fd Svcs Of San Francisco	13-4300	Sysco Food/Supplies	249.48	
			13-4700	Sysco Food/Supplies	3,187.98	3,437.46
627190	10/17/2017	CDE Cashier's Office	01-9510	Overpayment Res 3010		1,246.00
627191	10/17/2017	Center for Hearing Health	01-5800	Annual Hearing Screenings		533.70
627192	10/17/2017	Clover Lake County Inc.	13-4700	MILK SUPPLIES		1,437.67
627193	10/17/2017	Earthgrains Baking Companies, Inc.	13-4700	Bread Supplies		409.42
627194	10/17/2017	General Produce	13-4700	General Produce Food Supplies		592.35
627195	10/17/2017	Self Insured Schools Of Calif	76-9526	Supp Life Oct 2017		250.80
627196	10/17/2017	Lake Builders Supply	01-4300	Plant Maintenance Supplies		28.14
627197	10/17/2017	Lake County Waste Solutions	01-5500	Lake Co Waste Service		930.15
627198	10/17/2017	Mendocino County Office of Ed	01-5200	ELL Collaborative		100.00
627199	10/17/2017	Office Depot	01-4300	3-hole Punches		65.44
627200	10/17/2017	NCS Pearson, Inc.	01-5800	Psych online Scoring		60.00
627201	10/17/2017	School Specialty	01-4300	Jacob Class Supp		6.40
627202	10/17/2017	SISC Finance	76-9525	H&W Prem Pymt Oct 2017		44,384.70
627203	10/17/2017	Sport & Cycle	01-4400	Athletic/PE/Recess Supplies		264.55
627204	10/17/2017	Sysco Fd Svcs Of San Francisco	13-4300	Sysco Food/Supplies	127.33	
			13-4700	Sysco Food/Supplies	346.78	474.11
627205	10/17/2017	Xerox Corporation	01-5600	Xerox Lease - Office	293.56	
				Xerox Lease -Teachers	464.35	757.91
627206	10/17/2017	Yolo County Flood Contro	01-5800	Annual Yolo Water Field Usage Invoice		71.87
627424	10/24/2017	Laura E. Barnes	01-4300	Attendance Incent Reimb		18.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 3

Checks Dated 09/28/2017 through 11/03/2017

Board Meeting Date November 8, 2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
627425	10/24/2017	Gayle L. Prestigiacom	01-5200	AVID Trng T/C Reimb		240.21
627426	10/24/2017	AT&T	01-5900	AT&T		161.39
627427	10/24/2017	Cardmember Service	01-4300	Amz Office Supplies	30.90	
				Van Fuel	44.17	
			01-4400	AMZ WalkieTalkie	76.14	
			01-5200	AVID Conf - Prestigiacom	540.00	
				LCAP Trng T/C	21.07	
			01-5800	L Burbank Attend Inc	234.00	
				L. Burbank Attend Inc	117.00	
				Unpaid Tax	5.15-	1,058.13
627428	10/24/2017	Clover Lake County Inc.	13-4700	MILK SUPPLIES		774.94
627429	10/24/2017	Department Of Justice	01-5800	Fingerprint Fees		98.00
627430	10/24/2017	Earthgrains Baking Companies, Inc.	13-4700	Bread Supplies		400.36
627431	10/24/2017	General Produce	13-4700	General Produce Food Supplies		465.55
627432	10/24/2017	Infinity Communications & Consulting, Inc.	01-5800	ERATE Consulting Services		900.00
627433	10/24/2017	Jet Mulch Inc	01-4300	Plygrmd Wood Fiber		2,556.36
627434	10/24/2017	Joshua Lunn	01-5200	PBIS Trav/Conf Exp Reimb		462.00
627435	10/24/2017	Martinez Electric	01-5600	Electrical/Electrician Services		651.88
627436	10/24/2017	Pacific Gas And Electric	01-5500	PGE 2017/18		3,699.99
627437	10/24/2017	Smart Comfort	13-5600	Cafe Freezer Diagn	95.00	
				Cafe Freezer Repair	458.89	553.89
627901	10/31/2017	TCG Administrators	76-9565	TSA Oct 2017		1,100.00
ACH-003207	10/31/2017	Wanda O'Bryan Cancelled on 10/31/2017	Cancelled			684.94 *
Total Number of Checks					39	77,379.31

	Count	Amount
Cancel	1	684.94
Net Issue		76,694.37

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	24	20,758.15
13	Cafeteria	11	9,119.96
76	Warrant/Pass Thru Fund	4	46,835.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/28/2017 through 11/03/2017

Board Meeting Date November 8, 2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
				Total Number of Checks		76,713.61
				Less Unpaid Tax Liability		19.24
				Net (Check Amount)		<u>76,694.37</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 3 of 3

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: XI. Consent Agenda

Subject B. Approval of Purchase Orders

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

Includes Purchase Orders dated 09/28/2017 - 11/03/2017				Board Meeting Date November 8, 2017	
PO Number	Vendor Name	Order Location	Object Description	Resource Description	Account Amount
PO18-00029	Mendocino County Office of Ed	Lucerne School	Trav/Con	Spec Ed	180.00
PO18-00030	CDW Government Inc.	Lucerne School	Noncapeq	LCAP S&C	8,469.93
Total Number of POs			2	Total	<u>8,649.93</u>

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	2	8,649.93

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: XI. Consent Agenda

Subject C. Approval of Payroll

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

Pay Date 10/13/2017

EARNINGS by Earnings Code	Income	Adjustments
Reg	5,407.57	
TOTAL	5,407.57	

TAXES	Employee	Employer	Total	Subject Grosses
Fed W/H	358.67		358.67	5,310.30
State W/H	56.53		56.53	5,310.30
OASDI	60.00	60.00	120.00	967.57
Medicare	78.43	78.43	156.86	5,407.57
SDI	1.70		1.70	187.57
Unemp Ins		2.72	2.72	5,407.57
Workers Comp		179.58	179.58	5,407.57
SUBTOTAL	555.33	320.73	876.06	

EARNINGS by Group	Income	Adjustments
Base	187.57	
Sub Pay	4,650.00	
Slipends	570.00	
TOTAL	5,407.57	

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	1.57	3.75	5.32	24.12
STRS	71.76	101.01	172.77	700.00
STRS	23.94	37.52	61.46	260.00
SUBTOTAL	97.27	142.28	239.55	

EARNINGS	Person Type	Female Employees
Cert	9	7
Class	3	3
TOTAL	12	10

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
SUBTOTAL			.00	
TOTALS	652.60	463.01	1,115.61	

Vendor Summary for Pay Date 10/13/2017

Vendor Checks
Vendor Liabilities

Cancel/Reissue for Process Date 10/13/2017

Reissued
Cancel Checks
Void ACH

BALANCING DATA

		4,754.97	Net Pay
Gross Earnings	5,407.57	652.60	Deductions
District Liability	463.01	463.01	Contributions
	5,870.58	5,870.58	

NET

Direct Deposits	500.82	4
Checks	4,254.15	8
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	4,754.97	12

CHECK REQUEST
Am Lader 10/14/17
District Representative/Date

County Representative/Date

Reference Number

LUCERNE ELEMENTARY SCHOOL DISTRICT
2017/2018 Supplemental Payroll Worksheet

Supplemental Month October
 Period Ending 9/30/2017
 Pay Date 10/15/2017

Certificated	<u>5,220.00</u>	<u>Employee Count</u>	<u>9</u>
Classified	<u>187.57</u>		<u>3</u>
			<u>0</u>
Grand Total	<u>5,407.57</u>		<u>12</u>

<i>Reviewed and Approved:</i>
Date

Deductions	
Contributions	
Grand Total	<u>0.00</u>

#	CERTIFICATED		CYCLE	STIPEND	UNITS	RATE	SUBTOTAL	OTHER	TOTAL	COMMENT
1	Barnes	Laura	10			40.00	0.00		-	
2	Beck	Gabriel	10			40.00	0.00		-	
3	Brown	Anne	10			40.00	0.00		-	
4	Cronin	Dennis	10			40.00	0.00		-	
5	Glover	Karen	10			40.00	0.00		-	
6	Hale	Ronald	10			40.00	0.00		-	
7	Halverson-Muenzel	Kristin	10			40.00	0.00		-	
8	Hefflefinger	Kenneth	10			40.00	0.00		-	
9	Jacobson	Cindy	10		11.00	40.00	440.00		440.00	AS Tutoring
10	Kuintzle	Venus	10			40.00	0.00		-	
11	Prestigiacomo	Gayle	10			40.00	0.00		-	
12	Sears	Felicia	10			40.00	0.00		-	
13	Todd	Danielle	10		3.25	40.00	130.00		130.00	AS Tutoring
14	Wangberg	Jennifer	10			40.00	0.00		-	
15	Winckler	Stella	10			40.00	0.00		-	
16	Brown	Michael	10							
17	Grant	Megan	10							

17 **Certificated**

570.00

#	CLASSIFIED		CYCLE	HOURLY	UNITS	SUBTOTAL	STIPEND	OTHER	TOTAL	COMMENT
1	Austin	Angela	11	21.82		0.00			0.00	
2	Belveal	Molly	10	12.52		0.00			0.00	
3	Burry	Betty	10	19.69		0.00			0.00	
4	Cockerton	Lisa	12			0.00			0.00	
5	Cramer	Bethesda	11	25.31		0.00			0.00	
6	Dale	Amy	10	13.53		0.00			0.00	
7	Duvall	Johnna	10	16.50		0.00			0.00	
8	Hodges	Tabbitha	11	14.84		0.00			0.00	
9	Hopkins	Jasmine	10	12.06	2.00	24.12			24.12	Add'l SpEd Aide hrs
10	Hutton	Terrie	10	20.85		0.00			0.00	
11	Jay-Moran	Diana	10	12.76		0.00			0.00	
12	Krohn	Lonnie	12			0.00			0.00	
13	Petty	Constance	10	12.52	6.00	75.12			75.12	Add'l SpEd Aide hrs
14	Phillips	Maheanani	10	13.53		0.00			0.00	
15	Pulido	Rosa	10	16.06	5.50	88.33			88.33	Add'l Caf� Hrs
16	Scott	Cathy	10	24.07		0.00			0.00	
17	Smith	Andrea	10	19.11		0.00			0.00	
18	Stewart	Antoinette	10	12.06		0.00			0.00	
19	Terrell	Jeffrey	12	16.55		0.00			0.00	
20	Toman	Heather	10	12.06		0.00			0.00	
21	Van Etten	Lanoe	10	12.06		0.00			0.00	
22	Wade	Newton R	12	18.63		0.00			0.00	
22 Classified									187.57	

*STRS Retiree Sub rate = \$140; Regular Sub rate = \$130; Long-Term Sub rate = \$160

#	CERTIFICATED SUB PAY		CYCLE	STIPEND	UNITS	RATE *	SUBTOTAL	OTHER	TOTAL	COMMENT
1	Austin	Jordan	SUP		6.00	130.00	780.00		780.00	Sub 9/1,5,6,8,14,15
2	Carney	Casey	SUP		1.00	130.00	130.00		130.00	Sub 9/29
3	Flores	April	SUP		1.00	130.00	130.00		130.00	Sub 9/14
4	Mueller	Ashley	SUP		1.00	130.00	130.00		130.00	Sub 9/22
5	Hughes	Kathleen	SUP		1.00	140.00	140.00		140.00	Sub 9/25
6	Meyer	Daniel	SUP		1.00	140.00	140.00		140.00	Sub 9/22
7	Mune	Paula	SUP		20.00	160.00	3,200.00		3,200.00	Long-Term Sub Sept
7 Certificated Sub Pay									4,650.00	

Pay Date 10/31/2017

EARNINGS by Earnings Code	Income	Adjustments
Reg	149,998.64	3.00
TOTAL	149,998.64	3.00

EARNINGS by Group	Income	Adjustments
Docks	2,039.58	
Base	149,869.34	
Long	1,200.54	
Misc		3.00
Stipends	968.34	
TOTAL	149,998.64	3.00

EARNINGS	Person Type	Female Employees
Cert	17	12
Class	24	21
Board	3	2
TOTAL	44	35

Vendor Summary for Pay Date 10/31/2017

Vendor Checks
Vendor Liabilities

TAXES	Employee	Employer	Total	Subject Grosses
Fed W/H	12,012.14		12,012.14	129,968.63
State W/H	3,075.82		3,075.82	129,968.63
OASDI	3,089.41	3,089.41	6,178.82	49,829.07
Medicare	2,084.73	2,084.73	4,169.46	143,774.64
SDI	436.66		436.66	48,518.12
Unemp Ins		74.83	74.83	149,638.64
Workers Comp		4,762.78	4,762.78	143,414.64
SUBTOTAL	20,698.76	10,011.75	30,710.51	

REDUCTIONS	Employee	Employer	Total	Subject Grosses
PERS	2,304.86	5,113.82	7,418.68	32,926.53
PERS	725.96	1,734.62	2,460.58	11,168.71
STRS	8,164.45	11,493.96	19,658.41	79,653.19
STRS	1,510.74	2,368.26	3,879.00	16,412.10
Tax Sheltered Annuit	1,100.00		1,100.00	
Health & Welfare	6,224.00	41,119.19	47,343.19	
SUBTOTAL	20,030.01	61,829.85	81,859.86	

DEDUCTIONS	Employee	Employer	Total	Subject Grosses
Dues Memberships	1,419.00		1,419.00	
Health & Welfare		2,826.00	2,826.00	
Employee Paid Disabi	155.84		155.84	
EE Paid Insurance	301.62		301.62	
Miscellaneous	274.00		274.00	
Summer Pay	8,077.01		8,077.01	50,823.23
SUBTOTAL	10,227.47	2,826.00	13,053.47	
TOTALS	50,956.24	74,667.60	125,623.84	

Cancel/Reissue for Process Date 10/31/2017

Reissued
Cancel Checks
Void ACH

Pay Date 10/31/2017

BALANCING DATA

		99,042.40	Net Pay
Gross Earnings	149,998.64	50,956.24	Deductions
District Liability	74,667.60	74,667.60	Contributions
	<u>224,666.24</u>	<u>224,666.24</u>	

NET

Direct Deposits	90,381.44	39
Checks	8,660.96	5
Partial Net ACH		
Negative Net		
Check Holds		
Zero Net		
TOTAL	99,042.40	44

CHECK REQUEST
Lisa M. Cockerton 10/23/17
 District Representative/Date

 County Representative/Date

 Reference Number

LUCERNE ELEMENTARY SCHOOL DISTRICT
2017/2018 EOM Payroll Worksheet

End of Month	<u>October</u>			Employee Count
Period Ending	<u>10/31/2017</u>	Certificated	<u>101,120.52</u>	<u>17</u>
Pay Date	<u>10/31/2017</u>	Classified	<u>48,518.10</u>	<u>24</u>
		Board Members	<u>360.00</u>	<u>3</u>
		Grand Total	<u>149,998.62</u>	<u>44</u>

Reviewed and Approved:

Date

Deductions	_____
Contributions	_____
Grand Total	<u>0.00</u>

#	CERTIFICATED		CYCLE	ANNUAL		MONTHLY	STIPEND	IN-LIEU	OTHER	TOTAL	COMMENT
	Last	First		BASE							
1	Barnes	Laura	10	66222.10		6,622.21	0.00	153.26		6,775.47	
2	Beck	Gabriel	10	43890.00		4389.00	100.00	153.26		4,642.26	
3	Brown	Anne	10	61326.10		6132.61	0.00	0.00		6,132.61	
4	Cronin	Dennis	10	39824.10		3982.41	0.00	0.00		3,982.41	
5	Glover	Karen	10	39824.10		3982.41	0.00	153.26		4,135.67	
6	Hale	Ronald	10	71304.00		7130.40	0.00	153.26		7,283.66	
7	Halverson-Muenzel	Kristin	10	55523.00		5552.30	0.00	0.00		5,552.30	
8	Hefflefinger	Kenneth	10	68764.10		6876.41	100.00	0.00		6,976.41	
9	Jacobson	Cindy	10	47461.00		4746.10	0.00	153.26		4,899.36	
10	Kuintzle	Venus	10	73846.10		7384.61	100.00	0.00		7,484.61	
11	Prestigiacomo	Gayle	10	43885.00		4388.50	0.00	0.00		4,388.50	
12	Sears	Felicia	10	43885.00		4388.50	0.00	153.26	-1,600.00	2,941.76	Sub Diff dock \$160x10
13	Todd	Danielle	10	47461.00		4746.10	0.00	0.00		4,746.10	
14	Wangberg	Jennifer	10	63727.10		6372.71	100.00	0.00		6,472.71	
15	Winckler	Stella	10	72574.10		7257.41	0.00	153.26		7,410.67	
16	Brown	Michael	12	129847.06		10820.59	125.00	0.00		10,945.59	
17	Grant	Megan	12	75204.98		6267.09	83.34	0.00		6,350.43	

17 Certificated

101,120.52

#	CLASSIFIED		CYCLE	ANNUAL BASE	MONTHLY	VACATION	IN-LIEU	OTHER	TOTAL	COMMENT
	Last	First								
1	Austin	Angela	11	41719.84	3792.71	0.00	0.00	0.00	3,792.71	
2	Belveal	Molly	10	8281.98	828.20	37.92	0.00	0.00	866.12	
3	Burry	Betty	10	13024.93	1302.49	59.64	0.00	0.00	1,362.13	
4	Cockerton	Lisa	12	91069.00	7589.08	0.00	0.00	0.00	7,589.08	
5	Cramer	Bethesda	11	48,392.72	4399.34	0.00	0.00	0.00	4,399.34	
6	Dale	Amy	10	8950.09	895.01	40.98	0.00	0.00	935.99	
7	Duvall	Johnna	10	14033.25	1403.33	49.98	0.00	0.00	1,453.31	
8	Hodges	Tabbitha	11	23744.00	2158.55	98.59	0.00	0.00	2,257.14	
9	Hopkins	Jasmine	10	7977.69	797.77	36.53	0.00	0.00	834.30	
10	Hutton	Terrie	10	29355.72	2935.57	144.75	0.00	0.00	3,080.32	
11	Jay-Moran	Diana	10	8440.74	844.07	38.65	0.00	0.00	882.72	
12	Krohn	Lonnie	12	41257.00	3438.08	0.00	127.72	0.00	3,565.80	
13	Neils	Noelle	10	7260.13	797.77	36.75	0.00	0.00	834.52	
14	O'Bryan	Wanda	10	6964.66	797.77	35.63	0.00	-84.42	748.98	lwop/PN exhausted
15	Petty	Constance	10	8281.98	828.20	37.92	0.00	0.00	866.12	
16	Phillips	Maheanani	10	20457.36	2045.74	93.67	0.00	-355.16	1,784.25	lwop-noPN/50% sl Diff
17	Pulido	Rosa	10	10623.69	1062.37	48.64	0.00	0.00	1,111.01	
18	Scott	Cathy	10	36778.96	3677.90	168.49	0.00	0.00	3,846.39	
19	Smith	Andrea	10	12641.27	1264.13	57.88	0.00	0.00	1,322.01	
20	Terrell	Jeffrey	12	34424.00	2868.67	0.00	0.00	0.00	2,868.67	
21	Toman	Heather	10	7977.69	797.77	36.53	0.00	0.00	834.30	
22	Van Etten	Lanoe	10	7977.69	797.77	36.53	0.00	0.00	834.30	
23	Wade	Newton R	12	19375.20	1614.60	62.10	0.00	0.00	1,676.70	
24	Ylonen	Una	10	6411.53	738.89	33.00	0.00	0.00	771.89	
24 Classified									48,518.10	

#	BOARD MEMBERS		CYCLE	ANNUAL BASE	MONTHLY	OTHER	TOTAL	COMMENT
	Last	First						
1	Higgins	Bruce	11	1320.00	120.00	0.00	120.00	
2	McAuley	Dawn	11	1320.00	120.00	0.00	120.00	
3	Fetzer	Stacia	11	1320.00	120.00	0.00	120.00	
3 Board Members							360.00	

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: XI. Consent Agenda

Subject D. Approval of Interdistrict Attendance Agreements

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: XI. Consent Agenda

Subject E. Approval of Minutes of the October 4, 2017 Regular Board Meeting

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion X
Information
Review
Respond

MEMBER	AYES	NOES	ABSENT	ABSTAIN
Stacia Fetzer				
Bruce Higgins				
Dawn McAuley				

**GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting
Wednesday, October 4, 2017
5:30 p.m. Regular Session
Room C-8

Call to Order – Bruce Higgins called the meeting to order at 5:35 p.m. Those present included Stacia Fetzer, Bruce Higgins, Dawn McAuley and Mike Brown.

Closed Session - No closed session

Reconvene to Regular Session

Pledge of Allegiance – Lisa Cockerton led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, Megan Grant

Approval of Agenda –

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the agenda with addition of discussion and action item;

F. Current Expense Formula (Form CEA)

Ayes 3 Noes 0 Absent 0 Approved

Public Hearing Session – No comments.

Announcements, Correspondence, & Reports

Williams Visit Inspection Report – Mike Brown reported on the county office facilities inspection and the results of their Williams visit. He reported the Williams committee found our school site to have sufficient textbooks for all students. Mike reported the findings found no deficiencies. The Williams committee enjoyed the visit and were very pleased with our school site.

Williams Quarterly Report – Mike Brown reported that no uniform complaints have been received by the district for the 1st quarter, July 1 through September 30, 2017.

CBEDS Report – Lisa Cockerton reported that our enrollment count was 264 on census day, October 4, 2017. Adjustments to the first interim budget will be made to reflect the CBEDS count.

Constitution/Citizenship Day Activities - Mike Brown reported on the activities presented by students on Constitution/Citizenship Day. Some of the activities students participated in were video presentations, classroom discussions, art projects and writing assignments.

AVID Update – Megan Grant and Mike Brown conducted a 2nd classroom AVID walkthrough to observe teachers and look for evidence of AVID strategies being used. She observed students in the 3rd grade using philosophical chairs. The students were engaged and participating. Megan observed the 6th grade students collaboratively taking two column notes. Megan was impressed by the AVID strategies being implemented in the classrooms.

Discussion & Action

Setting of Annual Organizational Meeting – The Board discussed and considered a motion to hold the Annual Organizational Meeting at the December 13, 2017 regular board meeting.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to hold the annual organizational meeting at the December 13, 2017 regular board meeting.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Resolution #5 2017/2018; Red Ribbon Week – The Board discussed and considered approval of the 2017/2018 Red Ribbon Week to take place October 23rd –October 31st,2017.

MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve Resolution #5 2017/2018; Red Ribbon Week.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Governing Board Self-Evaluation – The Board may use the self-evaluation results to update their new Board goals.

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the Governing Board self-evaluation.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Obsolete Board Policies

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve deletion of the following obsolete board policies.

AR0000 Vision (incorporated into BP0000)

BP4112.61, BP4212.61, BP4312.61 Employment References (incorporated into AR 4112.61/4212.61/4312.61)

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Board Policy Revisions

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve revisions to the following Board policies;

BP0000 Vision

BP0100 Philosophy

AR4112.2 Certification

AR4112.61, AR4212.61, AR4312.61 Employment References

BP6161.1 Selection and Evaluation of Instructional Materials

BP7212 Mello Roos Districts

BB9121 President

BB9220 Governing Board Elections

BB9230 Orientation

BB9400 Board Self-Evaluation

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Current Expense Formula (Form CEA)

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve current expense formula (form CEA).

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Consent Agenda

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the Consent Agenda.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Superintendent's Report

- Parent/Teacher conferences are scheduled next week October 9th – October 13th.
- The girls' volleyball and boys' golf seasons have started.
- A non-profit would like to offer a free dental clinic in the gymnasium for the community in November.
- The fall carnival is scheduled for October 27, 2017 at 6:00p.m.

Board Member's Comments

- Stacia Fetzer – Stacia commented she loves Lucerne Elementary School and thinks working on the school board is phenomenal. She thanked the Board and staff.
- Dawn McAuley – Dawn wished the staff and parents good luck at parent conference week. She congratulated Felicia Sears on the birth of her new baby.
- Bruce Higgins – Bruce thanked the staff for all their hard work.

Adjournment – The meeting was adjourned at 6:00 p.m.



Mike Brown, Secretary of the Board
MB:lmc

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: XII. Superintendent's Report

Exhibit: YES

TYPE OF BOARD CONSIDERATION:

Motion
Information X
Review
Respond

Lucerne Elementary School

3351 Country Club Drive
Lucerne, CA 95458
(707) 274-5578

Combo Class Gender Counts

Teacher	Course	Section	Period	Count	Boys	Girls	Els	% Els
Beck, Gabriel	Grade 8	8 A	0H	16	10	6	0	0.00
Brown, Anne	Grade 1	1 A	0H	24	13	11	1	4.16
Cronin, Dennis	Grade 5	5-B	0H	16	11	5	0	0.00
Glover, Karen	Grade Kindergarten	00 KN A	0H	16	10	6	1	6.25
	Transitional Kindergarten	00 GradeTK	0H	4	2	2	1	25.00
	Transitional Kindergarten...	00TK_noA-A	0H	1	1	0	0	0.00
Hale, Ronald	Grade 6	6 A	0H	28	14	14	2	7.14
Hefflefinger, Kenneth	Grade 7	7 A	0H	29	18	11	4	13.79
Jacobson, Cindy	Grade 3	3B	0H	22	14	8	1	4.54
Kuintzle, Venus	Grade 5	5 A	0H	16	12	4	0	0.00
Prestigiacomo, Gayle	Grade 1	1 B	0H	9	3	6	0	0.00
	Grade Kindergarten	00 KN B	0H	14	7	7	1	7.14
Sears, Felicia	Grade 2	2 A	0H	22	5	17	4	18.18
Todd, Danielle	Grade 4	4 A	0H	27	13	14	2	7.40
Winckler, Stella	Grade 2	2 B	0H	11	7	4	0	0.00
	Grade 3	3A	0H	9	5	4	1	11.11

Totals: 0 264 145 119 18

LUCERNE ELEMENTARY SCHOOL DISTRICT BOARD ITEM

Coversheet

PRESENTED TO: LESD BOARD OF TRUSTEES

DATE: 11/8/17

AGENDA ITEM NO: XIII. Board Member Comments

Exhibit: NO

TYPE OF BOARD CONSIDERATION:

Motion
Information X
Review
Respond