GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT

Minutes of the Regular Board Meeting
Wednesday, November 9, 2016
5:30 p.m. Regular Session
Room C-8

Call to Order – Bruce Higgins called the meeting to order at 5:35 p.m. Those present included Bruce Higgins, Dawn McAuley, Stacia Fetzer and Mike Brown.

Closed Session – No closed session

Reconvene to Regular Session

Pledge of Allegiance – Stacia Fetzer led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, John Greenlee, Brock Falkenberg

Approval of Agenda –
MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the agenda as presented.
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Action Items From Closed Session – No action.

Public Hearing Session – Brock Falkenberg from the Lake County Office of Education shared information on the Stars of Lake County. He presented information for an opportunity to volunteer at the Academic Decathlon. The Speech and Interview portion is scheduled for January 28, 2017.

Announcements, Correspondence, & Reports
Coldwell, Flores & Winters Bond Update – John Greenlee reported an update to the Board on the school bond measure passed by the voters. Over the next month a plan of finance regarding future projects will be conducted as well as looking into the new rules of proposition 51. John's recommendation to the Board is to assemble a bond oversight committee. He commented an underwriter will need to be hired.

LCOE Approval of the 2016/2017 LCAP and Budget – Lisa Cockerton reported the LCOE approved the 2016/2017 LCAP and budget.

Agreement Regarding Administrative Coaching – Megan Grant will receive administrative coaching provided by Chris Thomas from LCOE to complete her Tier II administrative credential.

Fall Carnival – Dawn McAuley reported the fall carnival was hosted by the Booster Club. It was well attended by approximately 125 students and families. Everyone who attended enjoyed and appreciated the event. She reported they had several new activities this year. One of the activities was a "Guess the Weight of the Pumpkin" challenge. Dawn commented the carnival is a positive and safe community event.

Attendance Report – Mike Brown gave a first quarter attendance report. The average attendance for the first quarter is very high at 95.01%. The current enrollment is 257. Megan Grant has been working with chronically absent students to help increase attendance. The flu season will affect attendance.

AVID Update – Mike Brown reported on the AVID program. He commented the teachers are continuing to work on writing strategies within AVID and AVID lessons. Cindy Jacobson and Venus Kuintzle attended an AVID training on. The program has been very positive for students and the staff is seeing the benefit of the AVID program in student work and organizational skills.

CCEE Early Adopter Professional Learning – Due to the changes of the LCAP template, in collaboration with the County Office, the CCEE will provide professional development training on the requirements of the new template. They will offer support in the development of the LCAP and training strategies for student achievement. There will be twelve professional development sessions over the school year, covering different topics in which Mike Brown, Lisa Cockerton and Megan Grant will attend.

Discussion & Action

Resolution #6 2016/2017;Change of Election Day – Brock Falkenberg from the Lake County Office of Education reported on SB415 California voter participation rights act. Election cycles will be moved from odd numbered years to even number years to coincide with Presidential elections. Changing the election years should provide savings to districts and promote higher voter turnout.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve Resolution #6 2016/2017; Change of Election Day.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Obsolete Board Policies

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve deleting the following obsolete board policies;

BP0451 Gun Free School Policy
BP3020 Fiscal Policy Team
AR3110 Transfer of Funds
BP3310 Purchasing Procedures
AR3310 Purchasing Procedures
AR3312.11 State Allocation Board Contracts
BP3315 Relations with Vendors
AR3515.1 Crime Data Reporting

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

New Board Policy Updates -The Board held a first reading to discuss and consider approval of the following board policies;

BP3110 Transfer of Funds
BP3230 Federal Grant Funds
AR3230 Federal Grant Funds
AR3514.2 Integrated Pest Management
BP3516.5 Emergency Schedules
BP3517 Facilities Inspection
AR3550 Food Service/Child Nutrition Program

Board Policy Revisions

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the following new board policies;

E(14)2300 Job Description: Categorical Aide
E(45)2300 Job Description: Paraeducator/Tutor
BP3000 Concepts and Roles
BP3220.1 Lottery Funds
BP3290 Gifts, Grants and Bequests
BP3300 Expenditures/Expending Authority
BP3314 AR3314 Payment for Goods and Services
BP3350 Travel Expenses
BP3400 AR3400 Management of District Assets/Accounts
BP3430 Investing
AR3440 Inventories
AR3451 Petty Cash Funds
BP3511 AR3511 Energy and Water Conservation
BP3514 AR3514 Environmental Safety
BP3514.1 AR3514.1 Hazardous Substances
BP3515 AR3515 Campus Security
BP3515.4 AR3515.4 Recovery for Property Loss or Damage
BP3515.5 AR3515.5 Sex Offender Notification
BP3516 Emergencies and Disaster Preparedness Plan
AR3516.1 Fire Drills and Fires
AR3516.2 Bomb Threats
AR3541 Transportation Routes and Services
AR3542 School Bus Drivers
AR3543 Transportation Safety and Emergencies
BP3551 AR3551 Food Service Operations/Cafeteria Fund
BP3554 Other Food Sales
BP5145.3 AR5145.3 Nondiscrimation/Harassment

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Out of County Field Trip

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve an out of county Leadership field trip to the Exploratorium in San Francisco.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Science Camp

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve a request for 6th grade students to attend science camp on April 26-28, 2017.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Consent Agenda

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the Consent Agenda.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Superintendent's Report

- There will be an assembly on Tuesday, November 15th to celebrate the volleyball 'A' team's county league championship. The team will be presented with the championship pennant, trophies and t-shirts.
- Mike thanked Megan Grant and Jen Wangberg for coaching the girls' volleyball teams.
- Mike congratulated Megan Grant on her nomination for Life Changer of the Year.
- Mike thanked Dawn McAuley for contributing her time and energy on the school bond committee.

Board Member's Comments

- Stacia Fetzer
- Dawn McAuley – Dawn congratulated the volleyball team on a very successful season. She thanked John Greenlee for his report and his time spent on helping to get the school bond measure on the ballot. She is excited about the passing of Measure 'A', and the future facility projects the District plans. Dawn thanked Brock Falkenberg for his report.
- Bruce Higgins- Bruce thanked Dawn McAuley and others for their involvement with getting Measure 'A' on the ballot and passed. He is pleased the bond measure received voter approval.

Adjournment – The meeting was adjourned at 6:35 p.m.

_____

Mike Brown, Secretary of the Board
MB:lmc