GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT

Minutes of the Regular Board Meeting
Wednesday, February 10, 2016
5:30 p.m. Regular Session
Room C-8

Call to Order – Bruce Higgins called the meeting to order at 5:30 p.m. Those present included Bruce Higgins, Stacia Fetzer, Dawn McAuley and Mike Brown. Quorum established.

Closed Session – The Board adjourned to Closed Session at 5:31 p.m.
Personnel
A. Certificated Personnel
Superintendent/Principal Evaluation and Contract Extension
B. Classified Personnel
1. Public Employment (Section 54957)
Student Matters
Negotiations

Reconvene to Regular Session – The Board reconvened to Regular Session at 6:00 p.m.

Pledge of Allegiance – Bruce Higgins led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, Jen Wangberg, Megan Grant

Approval of Agenda –
MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the regular agenda as presented;

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Action Items From Closed Session – No Action Taken

Public Hearing Session – No Comments

Announcements, Correspondence, & Reports
LCAP Parent/Student Survey Results – Megan Grant presented the student survey results to the Board. As a requirement of the LCAP for stakeholder input, a student survey was given to grades K-8. In grades K-3, the Leadership students surveyed students on their recess time. K-3 students overall felt positive about school. Students in grades 4-8 were given the survey in class. Megan reported a large increase of students enjoying the afterschool activities over last year.

California Physical Fitness Report – Mike Brown reported that all students in grades K-8 are given the physical fitness test. Only students in the 5th and 7th grades are required to be reported to the State of California. Students are tested in aerobic capacity, body composition, abdominal strength, trunk extension, upper body strength and flexibility.

AVID Update – Mike Brown reported on the AVID family night that is scheduled for March 2nd from 6:00p.m.-7:30p.m. Representatives from Mendocino College, Upward Bound and Marymount College will present information to parents and students in grades 4-8.

Technology Update – Jen Wangberg reported on the Lexia Core 5 and Read Naturally Live programs. Lexia Core 5 is a reading skills learning program with teacher supported lessons and will be used in grades k-5. Read Naturally Live is an online version of a program we currently use in the school. Read Naturally Live will be used during SES tutoring.

Discussion & Action

New Board Policy Updates – The Board held a second reading to discuss and consider approval of the following board policies;
AR5131.2 Bullying
AR4301 Sexual Harassment
AR5145.7 Sexual and Gender-Based Harassment
BP5145.7 Sexual and Gender-Based Harassment
MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve new board policy updates.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

New Board Policy Updates – The Board held a first reading to discuss and consider approval of the following board policies;
AR4112.23 Special Education Staff
BP5111.1 District Residency

Obsolete Board Policies – The Board discussed and considered approval of deleting the following obsolete board policies;
AR4031 Complaints Concerning Discrimination in Employment (incorporated into AR4030)
BP4112.23 Special Education Staff (incorporated into AR4112.23)
AR5111.12 Residency Based on Parent/Guardian Employment (incorporated into BP/AR5111.1)
MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve deleting the following obsolete board policies.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Board Policy Revisions – The Board discussed and considered approval of revisions to the following Board policies;
BP2121 Superintendent/Principal Contract
BP3270/AR3270 Sale and Disposal of Books, Equipment and Supplies

BP3311/AR3311 Bids
BP4030/AR4030 Nondiscrimination in Employment
AR5111.1 District Residency
BP4154/AR4154 Health and Welfare Benefits
AR5112.2 Exclusions from Attendance
AR5141 Healthcare and Emergencies
BP5141.31/AR5141.31 Immunizations
BP6142.1/AR6142.1 Sexual Health and HIV/AIDS Prevention Instruction
BP6173/AR6173 Education for Homeless Children
AR6173.1 Education for Foster Youth

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve board policy revisions.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

E(13)2300 Assistant Principal Job Description and Salary Schedule – The Board will discuss and consider approval of E(13)2300 assistant principal job description and salary schedule.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve board policy revisions.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

E(46)2300 School Climate Coordinator and Job Description Index – The school climate coordinator will work with curriculum, small groups, parent involvement, bullying prevention, and AVID.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve board policy revisions.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

School Accountability Report Card – The Board reviewed and considered approving the 2014/2015 School Accountability Report Card prepared by School Innovations & Achievement.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve board policy revisions.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

2016/2017 School Calendar – The Board discussed and considered approval of the 2016/2017 school calendar. The 2016/2017 school calendar was approved by the School Site Council and teachers.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve the 2016/2017 school calendar.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

2015/2016 Supplemental Educational Services Proposed Budget – The Board discussed and considered approval of the 2015/2016 SES proposed budget.
MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve the 2015/2016 SES proposed budget.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Consolidated Application Winter Release – The Board discussed and considered approval of the consolidated application winter release. The consolidated application completed bi-annually, reports the expenditures of federal funding.
MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the consolidated application winter release.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Comprehensive School Safety Plan - The Board reviewed for approval any revisions to the Comprehensive School Safety Plan. Revisions made to the comprehensive school safety plan include changes to Board membership, suspension and discipline rates. The comprehensive school safety plan was reviewed by the School Site Council on February 4, 2016.
MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve the comprehensive school safety plan.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

School Wellness Policy BP5030 – The Board reviewed for approval any revisions to the school wellness policy. School Site Council reviewed the school wellness policy on February 4, 2016. No revisions were made to the policy.
MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the school wellness policy.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

School Wellness Policy Evaluation – The Board discussed and considered approval of the school wellness policy evaluation. The evaluation is completed and presented to the Board annually.
MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve the school wellness policy evaluation.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Single Plan For Student Achievement And LEA Plan – The School Site Council reviewed the plan on February 4, 2016. Revisions to the plan include budget revisions, CAASPP testing results and changes in program activities.
MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve the Single Plan for Student Achievement and LEA Plan.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Personnel Order #13 2015/2016; Hiring of .40 FTE Certificated Resource Teacher Position
MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #13 2015/2016; Hiring of Kristen Halverson Muenzer .40 FTE Certificated Resource Teacher Position.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Personnel Order #16 2015/2016; Resignation of Certificated Resource Teacher Position
MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #16 2015/2016; Resignation of Doreen Walstad Certificated Resource Teacher Position.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Personnel Order #1 2016/2017; Opening of Certificated Resource Teacher Position
MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve Personnel Order #1 2016/2017; Opening of Certificated Resource Teacher Position.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Personal Beliefs Exemption Deadline and Implementation of SB277 – The Board discussed and considered a request from 'A Voice for Choice', adopting a resolution for moratorium of SB277
MOTION: No Motion was made.

Consent Agenda
MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the Consent Agenda.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Superintendent's Report

- Mike thanked Mrs. Grant's class for the Board room artwork.
- Mike thanked Laura Barnes for organizing the family math night.
- Mike thanked Laura Barnes, Suzanne Freeman and Stella Winckler for the production of "Aesop's Foibles".
- Softball season will begin at the end of February. Mrs. Todd will be coaching the softball team this year.
- Lonnie Krohn will be training to become a substitute bus driver for our district.

Board Member's Comments

- Stacia Fetzer – Stacia thanked the guests for attending the school board meeting.
- Bruce Higgins – Bruce welcomed Kristen Halverson Muenzer to the staff of Lucerne Elementary School. He thanked Doreen Walstad for her years of service to the district and job well done. Bruce hopes she enjoys her retirement and commented she will be missed.
- Dawn McAuley – Dawn thanked Mr. Grant's class for the board room artwork. She congratulated the students on the spring play. Dawn commented the students did an amazing job. She thanked Laura Barnes, Suzanne Freeman and Stella Winckler for all the work they put in on the production of "Aesop's Foibles".

Adjournment – The meeting was adjourned at 6:50 p.m.

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Mike Brown, Secretary of the Board
MB:lmc