

**GOVERNING BOARD  
OF THE  
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting  
Wednesday, February 12, 2020  
5:30 p.m. Regular Session  
Room C-8

**Call to Order** – Dawn McAuley called the meeting to order at 5:30 p.m. Those present included Bruce Higgins, Stacia Fetzer, Dawn McAuley and Mike Brown. Quorum established.

**Closed Session** – The Board adjourned to Closed Session at 5:31 p.m.

Personnel

A. Certificated Personnel

1. Superintendent/Principal Evaluation and Contract Extension

Student Matters

Negotiations

**Reconvene to Regular Session** – The Board reconvened to Regular Session at 5:50 p.m.

**Pledge of Allegiance** – Bruce Higgins led the Pledge of Allegiance.

**Introduction of Guests** – Lisa Cockerton, Megan Grant

**Approval of Agenda** –

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the regular agenda with the addition of Discussion and Action items;

P. Receipt of Initial District Bargaining Proposal

Q. Appointment of a District Negotiator and Direction to Commence Negotiations with LETA

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

**Action Items From Closed Session** – No Action Taken.

**Public Hearing Session** – No Comments

**Announcements, Correspondence, & Reports**

AVID Update – Megan Grant reported an AVID showcase is scheduled for March 9, 2020. Educators from Lake County will visit the classrooms during the showcase to observe an AVID lesson. The Lake County Program Manager, Jaime Gill was on campus today for a Showcase test run. Megan is proud of the work teachers have put into the upcoming AVID Showcase.

California School Dashboard – Megan Grant reported the California School Dashboard is now updated online and available to the public.

Williams Review of Credential Information – Mike Brown reported on the Williams teacher credential review by LCOE. The review shows all teachers assigned to the school site hold proper teaching credentials and English learner authorizations. No misassignments were identified.

Williams Annual Report – Mike Brown reported on the LCOE annual Williams review. The review found our school site to have sufficient textbooks for all students and found no deficiencies in the areas of school facilities, SARC, teacher misassignments and teacher vacancies.

**Discussion & Action**

2020/2021 School Calendar – The Board discussed and considered approval of the 2020/2021 school calendar. The 2020/2021 calendar was approved by the School Site Council and LETA.

**MOTION:** Stacia Fetzer motioned, seconded by Bruce Higgins to approve the 2020/2021 school calendar.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

2019/2020 Eagles Academy Proposed Budget

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to table this agenda item until the March 2020 regular school board meeting.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

LACO Associates Special Inspection and Testing Services Proposal

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve the LACO Associates special inspection and testing services proposal.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Philip Morton DSA Inspection Services Proposal

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve Phillip Morton DSA inspection services proposal at \$105.00 per hour.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

New Construction and Modernization Project Phase II Design Services Contract

**MOTION:** Bruce McAuley motioned, seconded by Dawn McAuley to approve the new construction and modernization project phase II design services contract.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Certificated Employee Request for Extension of Personal Necessity Leave

**MOTION:** Stacia Fetzer motioned, seconded by Bruce Higgins to approve a certificated employee request for extension of personal necessity leave.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Resolution #12 2019/2020; Constituting Specifications of Election Order and Request for Consolidation – One Board position term is up for re-election at the November 2020 election. The resolution is required to get the position on the ballot.

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve Resolution #12 2019/2020; constituting specifications of election order and request for consolidation.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Consolidated Application Winter Release

**MOTION:** Stacia Fetzer motioned, seconded by Bruce Higgins to approve consolidated application winter release.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Comprehensive School Safety Plan - The Board reviewed for approval any revisions to the Comprehensive School Safety Plan. Revisions made to the comprehensive school safety plan include suspensions and discipline data. The comprehensive school safety plan was reviewed by the School Site Council on February 6, 2020.

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve the comprehensive school safety plan.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Parent Involvement Policy – The parent involvement policy is reviewed annually for any revisions. School Site Council reviewed the parent involvement policy on February 6, 2020. No revisions were made to the parent involvement policy.

**MOTION:** Stacia Fetzer motioned, seconded by Bruce Higgins to approve the parent involvement policy.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

BP5030 Student Wellness Policy – The student wellness policy BP5030 is reviewed annually for any revisions. School Site Council reviewed the student wellness policy on February 6, 2020. No revisions were made to the student wellness policy.

**MOTION:** Stacia Fetzer motioned, seconded by Bruce Higgins to approve BP5030 student wellness policy.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Interdistrict Attendance E(1)5117; E(2)5117

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve Interdistrict Attendance E(1)5117; E(2)5117.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #8 2019/2020; Hiring/Change of Assignment of Primary K-3 Teacher (Barnes)

**MOTION:** Stacia Fetzer motioned, seconded by Bruce Higgins to approve Personnel order #8 2019/2020; hiring/change of assignment of primary K-3 teacher (Barnes).

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #14 2019/2020; Hiring of Softball Coach (Coburn) – Kelly Coburn will be coaching the girls’ softball team. She coached at Upper Lake High School and has the certification required to coach sports.

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve Personnel order #14 2019/2020; hiring of softball coach (Coburn).

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #1 2020/2021; Opening of Math Intervention Teacher Position

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve Personnel order #1 2020/2021; opening of math intervention teacher position.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Receipt of Initial District Bargaining Proposal

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve receipt of initial district bargaining proposal and to set a public hearing for the next regularly scheduled Board meeting on March 11, 2020.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Appointment of a District Negotiator and Direction to Commence Negotiations with LETA

**MOTION:** Stacia Fetzer motioned, seconded by Bruce Higgins to appoint Dawn McAuley and Mike Brown as district negotiators and give direction to commence negotiations with LETA.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**Consent Agenda**

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve the Consent Agenda.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**Superintendent's Report**

- Mike thanked Dawn for accepting the nomination of Board negotiator.
- Boys' basketball season is near completion. They have a few more games and a tournament.
- Girls' softball is scheduled to begin on February 24, 2020.
- School construction projects will begin during Spring Break.
- The school play is scheduled for February 28, 2020. The dress rehearsal for staff and students begins at 10:00a.m. The evening performance for parents and community members begins at 6:00p.m.
- Prom with Mom is scheduled for March 13, 2020, from 6:00-8:00p.m.

**Board Member's Comments**

- Stacia Fetzer – Stacia thanked the staff for all their hard work.
- Bruce Higgins – Bruce thanked the staff for all their hard work.
- Dawn McAuley – Dawn thanked Laura Barnes, Stella Winckler, and Gayle Prestigiacomo for the time and dedication they put forth in helping the students put on the production. Dawn thanked Gabe Beck and Tony Avelos for coaching boys' basketball. She thanked Laura for taking the K-3 teaching position. Dawn thanked Megan for hosting an AVID showcase.

**Adjournment** – The meeting was adjourned at 6:20 p.m.

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Mike Brown, Secretary of the Board  
MB:lmc