GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT

Minutes of the Regular Board Meeting
Wednesday, February 8, 2017
5:30 p.m. Regular Session
Room C-8

Call to Order – Dawn McAuley called the meeting to order at 5:40 p.m. Those present included Bruce Higgins, Stacia Fetzer, Dawn McAuley and Mike Brown. Quorum established.

Closed Session – The Board adjourned to Closed Session at 5:41 p.m.
Personnel
A. Certificated Personnel
   1. Superintendent/Principal Evaluation and Contract Extension
Student Matters
Negotiations

Reconvene to Regular Session – The Board reconvened to Regular Session at 5:55 p.m.

Pledge of Allegiance – Cindy Jacobson led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, Cindy Jacobson

Approval of Agenda –
MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the regular agenda as presented;

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Action Items From Closed Session – No Action Taken

Public Hearing Session – No Comments

Announcements, Correspondence, & Reports
AVID Update – Mike Brown reported on the AVID program. Staff will be attending an AVID conference in Sacramento in July. Teachers have completed their current assessments.

Technology Update – Mike reported we are planning on purchasing a third laptop cart for student use.

Discussion & Action

New Board Policy Updates – The Board held a second reading to discuss and consider approval of the following board policies;

BP3470 Debt Issuance and Management

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve new board policy updates.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

New Board Policy Updates – The Board held a first reading to discuss and consider approval of the following board policies;

BP5116.2 Involuntary Student Transfers

Obsolete Board Policies – The Board discussed and considered approval of deleting the following obsolete board policies;

BP4157.1 Work-Related Injuries (incorporated into AR4157.1)
BP4161.8 Family Care and Medical Leave (incorporated into AR4161.8)
AR6154 Homework/Makeup Work (incorporated into BP6154)

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve deleting the following obsolete board policies.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Board Policy Revisions – The Board discussed and considered approval of revisions to the following Board policies;

AR1340 Access to District Record
AR3543 Transportation Safety and Emergencies
BP4030 AR4030 Nondiscrimination in Employment
BP4119.11 AR4119.11 Sexual Harassment
BP4143 Negotiation/Consultation
BP4143.1 AR4143.1 Public Notice-Personnel Negotiations
BP4144 AR4144 Complaints
BP4156.2 Awards and Recognition
BP4157 AR4157 Employee Safety
AR4157.1 Work-Related Injuries
BP4158 AR4158 Employee Security
BP4159 Employee Assistance Programs
AR4161.11 Industrial Accident/Illness Leave
AR4161.5 Military Leave
BP4200 AR4200 Classified Personnel
BP4211 Recruitment and Selection
AR5111.1 District Residency
BP5141.21 AR5141.21 Administering Medication and Monitoring Health Conditions
BP6154 Homework/Makeup Work
BP6164.6 AR6164.6 Identification and Education under Section 504
BB9240 Board Training
BB9323 Meeting Conduct

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve board policy revisions.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

School Accountability Report Card – The Board reviewed and considered approving the 2015/2016 School Accountability Report Card prepared by School Innovations & Achievement.

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the 2015/2016 School Accountability Report Card

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

2017/2018 School Calendar – The Board discussed and considered approval of the 2017/2018 school calendar. The 2017/2018 school calendar was approved by the School Site Council and LETA. The 4 day President's Day holiday is again scheduled in the 2017/2018 school calendar. Two parent nights have been included into the calendar.

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the 2017/2018 school calendar.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

2016/2017 Supplemental Educational Services Proposed Budget – The Board discussed and considered approval of the 2016/2017 SES proposed budget. SES Eagles Academy started today, February 8th and will conclude on March 30th.

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the 2016/2017 SES proposed budget.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Consolidated Application Winter Release – The Board discussed and considered approval of the consolidated application winter release. The consolidated application completed bi-annually, reports the expenditures of federal funding.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the consolidated application winter release.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Comprehensive School Safety Plan - The Board reviewed for approval any revisions to the Comprehensive School Safety Plan. Revisions made to the comprehensive school safety plan include changes to board membership, board policies, suspensions and discipline rates. The comprehensive school safety plan was reviewed by the School Site Council on February 2, 2017.
MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the comprehensive school safety plan.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Parent Involvement Policy – The Board reviewed for approval any revisions to the parent involvement policy. School Site Council reviewed the parent involvement policy on February 2, 2017.
MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the parent involvement policy.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

School Wellness Policy Evaluation – The Board discussed and considered approval of the school wellness policy evaluation. The evaluation is completed and presented to the Board annually.
MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the school wellness policy evaluation.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

School Wellness Policy – The Board reviewed for approval any revisions to the school wellness policy. School Site Council reviewed the school wellness policy on February 2, 2017.
MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the school wellness policy.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Single Plan For Student Achievement And LEA Plan – The School Site Council reviewed the plan on February 2, 2017. Revisions to the plan include budget revisions, CAASPP testing results and changes in program activities.
MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve the Single Plan for Student Achievement and LEA Plan.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

SES Tutoring Out of County Field Trip – The Board discussed and considered approval of an out of county field trip to the Luther Burbank Center for SES tutoring students. The trip will be used as an attendance incentive, allowing the top Academy attendees to be invited on the trip.
MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve the SES tutoring out of county field trip to the Luther Burbank Center on April 12, 2017.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Leadership Out of County Field trip – The Board discussed and considered approval of an out of county field trip to U.C. Davis for Leadership students
MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve an out of county field trip to U.C. Davis for Leadership students on March 9, 2017.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Certificated Signing Bonus – The Board discussed and considered approval of the certificated signing bonus. LETA approved a $1500.00 signing bonus incentive for new credentialed teachers.
MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve a certificated signing bonus.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Personnel Order #19 2016/2017; Hiring of an Instructional Aide Position (Antoni)
MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #19 2016/2017; Hiring of Sarah Antoni, for the Instructional Aide Position.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

2016/2017 Administrative Designee – The Board discussed and considered for approval the assignment of Jen Wangberg as the 2016/2017 administrative designee
MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the assignment of Jen Wangberg as the 2016/2017 administrative designee

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Capital Facility Project and Implementation Plan Proposal – The Board discussed and considered approval of the capital facility project and implementation plan proposal by CFW. A project list of needs will be taken to assist in creating a master plan for applying to the state.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the capital facility project and implementation plan proposal by CFW.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Consent Agenda

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the Consent Agenda.

Ayes 3	Noes 0	Absent 0	Approved
Stacia Fetzer			
Bruce Higgins			
Dawn McAuley			

Superintendent's Report

- Boys' basketball has started and track will be starting soon.
- Softball season has started and Mrs. Todd will be coaching the softball team this year.
- SES Eagles' Academy began today and ends on March 30, 2017.
- The school play was well attended and the new lights are a nice addition.
- Mike commented that Lucerne School is a very special place and he appreciates being here. Our school has amazing teachers and great students.

Board Member's Comments

- Stacia Fetzer – Stacia commented how nice it is to see how well everyone works together at the school. She thanked school staff for all the hard work.
- Bruce Higgins – Bruce thanked the staff for all their hard work at the school. He appreciates the efforts of all the staff.
- Dawn McAuley – Dawn commented the school play was fantastic. She enjoyed it very much and felt it was the best play she has seen. Dawn thanked Laura Barnes, Stella Winckler, and Felicia Sears for the time and dedication they put forth to help the students put on the production. The students had a great time and she appreciates their hard work. Dawn visited the cafeteria recently and was disappointed at the amount of food thrown away. She inquired if we could compost the waste instead of throwing it away.

Adjournment – The meeting was adjourned at 6:30 p.m.

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Mike Brown, Secretary of the Board
MB:lmc