

**GOVERNING BOARD  
OF THE  
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting  
Wednesday, March 11, 2020  
5:30 p.m. Regular Session  
Room C-8

**Call to Order** – Dawn McAuley called the meeting to order at 5:30 p.m. Those present included Bruce Higgins, Dawn McAuley, Stacia Fetzer and Mike Brown.

**Closed Session** – The Board adjourned to Closed Session at 5:31 p.m.

**Reconvene to Regular Session** – The Board reconvened to Regular Session at 6:05 p.m.

**Pledge of Allegiance** – Stacia Fetzer led the Pledge of Allegiance.

**Introduction of Guests** – Lisa Cockerton, Megan Grant

**Approval of Agenda**

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the agenda with the addition of Discussion and Action items;

**L. Greenlee Consulting Agreement for Professional Services**

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzer

**Public Hearing Session** – Megan Grant commented the Board would have enjoyed the AVID showcase and hopes they will be able to attend the next one.

**AB 1200: Public Hearing Disclosure of Major Provisions and Costs of Proposed Changes to Collective Bargaining Agreement Between the District and the Lucerne Elementary Teacher’s Association (LETA) for the 2020-2021 Fiscal Year Pursuant to Government Code Section 3547.5**

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to table the public hearing to the April 15, 2020 Regular Board Meeting.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzer

**Announcements, Correspondence, & Reports**

**AVID Update** – Megan Grant reported the AVID Showcase. Administrators and 15 educators from different school districts attended our showcase. Teachers in 5 different classrooms presented AVID lessons for the guests. The feedback we received was extremely positive. The students were confident in their abilities to present and proud of themselves. Megan hopes to host another AVID Showcase.

Williams Uniform Quarterly Report – Mike Brown will reported no complaints were received on the Williams quarterly complaints for the period of November 2019 - January 2020.

**Discussion & Action**

**Restructuring of Management Salary Schedules and Reassigning Salary Steps to Certificated and Classified Management Employees**

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the restructuring of management salaries and reassigning salary steps to Certificated and Classified Management employees as follows;

Megan Grant (Assistant Principal) - assigned step 3 on the assistant principal salary schedule effective July 1, 2020

Lisa Cockerton (Chief Business Official) - assigned Step 8 on the chief business official salary schedule effective July 1, 2020

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

Superintendent/Principal Evaluation and Contract Extension – The Board congratulated Mike Brown on a positive evaluation.

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the Superintendent/Principal Evaluation and Contract Extension through June 30, 2023. Mike Brown will be assigned Step 8 on the principal/superintendent salary schedule effective July 1, 2020.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

2019/2020 Second Interim Budget Transfers – Lisa Cockerton presented the board with the Second Interim Budget Transfers report which reflects the manual revisions to the budget from November 1, 2019 through January 31, 2020.

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzter to approve the 2019/2020 Second Interim Budget Transfers.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

2019/2020 Second Interim Budget Revision Report – Lisa Cockerton presented to the board for approval the 2019/2020 Second Interim Budget Revision Report. Revenues are much higher due to higher ADA. We will be adopting and purchasing a science curriculum this year. Based upon current projections, Lucerne Elementary School District will meet its financial obligations for the current fiscal year and subsequent two fiscal years, and will declare a positive certification.

**MOTION:** Stacia Fetzter motioned, seconded by Bruce Higgins to approve the 2019/2020 Second Interim Budget Revision Report.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

2019/2020 Eagles Academy Proposed Budget

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzter to approve the 2019/2020 Eagles Academy proposed budget.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

Certificated Signing Bonus Upon Hire – A \$1500 signing bonus for new hires with a complete credential will be offered.

**MOTION:** Stacia Fetzter motioned, seconded by Bruce Higgins to approve the certificated signing bonus upon hire.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

School Innovations & Achievement Services Agreement

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzter to approve the School Innovations & Achievement services agreement.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

Ukiah Out of County Field Trip

**MOTION:** Stacia Fetzter motioned, seconded by Bruce Higgins to approve an out of county field trip to the Ukiah Fairgrounds Logging Conference.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

Setting of Special Board Meeting on Wednesday, April 1, 2020 – No action taken.

Setting of Public Hearing Regarding Science Curriculum Adoption in Grades K-8

**MOTION:** Stacia Fetzter motioned, seconded by Bruce Higgins to approve the setting of public hearing regarding science curriculum adoption in grades K-8.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

Cancellation of 2020 Summer School – Cancellation of summer school is recommended due to the planned construction project.

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the cancellation of 2020 summer school.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzter

Greenlee Consulting Agreement for Professional Services – The State requires a continuing disclosure annual report and an annual debt transparency report each year. John Greenlee will prepare the two state required disclosure reports.

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve Greenlee Consulting Agreement for Professional Services.

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzer

Consent Agenda

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the Consent Agenda with the addition of;

E. Booster Club Donation of \$310 towards the drama department

Ayes 3                      Noes 0                      Absent 0                      Approved

Bruce Higgins  
Dawn McAuley  
Stacia Fetzer

**Superintendent’s Report**

- The school is busy with multiple activities on campus including, Eagles Academy, softball and flags.
- The AVID Showcase was amazing.
- The school play was great and the new sound system was a nice addition.
- New construction projects will begin soon.

**Board Member’s Comments**

- Bruce Higgins –Bruce thanked Mike and the staff for doing a great job.
- Stacia Fetzer – Stacia thanked Mike and the staff for doing a great job.
- Dawn McAuley – Dawn thanked the guests for attending the board meeting and for their reports. Dawn thanked Mike for everything he does and staff for doing a great job.

**Adjournment** – The meeting was adjourned at 6:30p.m.

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Mike Brown, Secretary of the Board  
MB:lmc