

**GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting
Wednesday, March 14, 2018
5:30 p.m. Regular Session
Room C-8

Call to Order – Bruce Higgins called the meeting to order at 5:30 p.m. Those present included Bruce Higgins, Dawn McAuley, Stacia Fetzer and Mike Brown.

Closed Session – The Board adjourned to Closed Session at 5:31 p.m.

Reconvene to Regular Session – The Board reconvened to Regular Session at 5:40 p.m.

Pledge of Allegiance – Lisa Cockerton led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, Megan Grant, Tabbitha Hodges, Andrea Saldaña

Approval of Agenda

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the agenda as presented.

Ayes 3 Noes 0 Absent 0 Approved
Bruce Higgins
Dawn McAuley
Stacia Fetzer

Action Items From Closed Session - No action taken

Public Hearing Session – Tabbitha Hodges and Andrea Saldaña expressed their concerns regarding sports teams being cancelled due to lack of participation or behavior. They inquired if there was anything that could be done to allow students to participate in some sport when their team sport gets cancelled. Dawn McAuley made the recommendation of talking to the athletic director to see what could be done.

Announcements, Correspondence, & Reports

AVID Update – Megan Grant was very pleased with attendance at AVID night. She reported families had a great time playing life sized ‘The Game of Life’. Throughout the game families learned how to work together on a budget, planning ahead and financial literacy.

LCOE Williams Quarterly Review – Mike Brown reported on the Williams review by the Lake County Office of Education. The review states we met all the requirements of instructional materials, school facilities, SARC, teacher misassignments and the reporting of complaints.

Discussion & Action

2017/2018 Second Interim Budget Transfers – Lisa Cockerton presented the board with the Second Interim Budget Transfers report which reflects the manual revisions to the budget from November 1, 2017 through January 31, 2018.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the 2017/2018 Second Interim Budget Transfers.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

2017/2018 Second Interim Budget Revision Report – Lisa Cockerton presented to the board for approval the 2017/2018 Second Interim Budget Revision Report. Lisa Cockerton reported the biggest changes to the second interim budget revisions were multi-year revenue projections increased due to January Governor’s 2018/19 budget and full implementation of LCFF funding level. The Board reviewed the 2017/2018 LCAP expenditures and possible reductions in the 2018/2019 spending for supplemental and concentration were discussed. Based upon current projections, Lucerne Elementary School District will meet its financial obligations for the current fiscal year and subsequent two fiscal years, and will declare a positive certification.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the 2017/2018 Second Interim Budget Revision Report.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Superintendent/Principal Evaluation and Contract Extension

MOTION: Dawn McAuley congratulated Mr. Brown on a positive evaluation and motioned, seconded by Stacia Fetzer to extend his current contract to June 30, 2021.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

New Board Policy Updates – The Board held a second reading to discuss and consider approval of the following board policies;

AR3517 Facilities Inspection

MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve the new Board policy updates.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Out of County Leadership Field Trip

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve an out of county leadership field trip to Six Flags math and science education day in Vallejo, CA.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Out of County Field Trip

MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve an out of county 4th grade field trip to Sutter’s Fort in Sacramento, CA.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Request to View the PG Movie “Wonder” – Mrs. Todd’s class is currently reading the book ‘Wonder’ and would like to watch the movie as follow-up. The class will be discussing anti-bullying, kindness and respect. Mrs. Todd will follow up the book and movie with an opinion essay on how to stop bullying and why it’s important to treat others with respect and kindness.

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve a request to view the PG movie “Wonder” in Mrs. Todd’s 4th grade classroom.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Resolution #9 2017/2018; Elimination of Certain Positions in the Classified Service

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve Resolution #9 2017/2018; elimination of certain positions in the classified service.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Personnel Order #17 2017/2018; Resignation of Playground/Noon Duty Aide Position (Jay-Moran)

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve Personnel Order #17 2017/2018; Resignation of Playground/Noon Duty Aide Position (Jay-Moran).

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Personnel Order #18 2017/2018; Resignation of Instructional Aide Position (Hopkins)

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve Personnel Order #18 2017/2018; Resignation of Instructional Aide Position (Hopkins).

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Personnel Order #19 2017/2018; Resignation of Certificated Teacher Position (Hefflefinger)

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #19 2017/2018; Resignation of Certificated Teacher Position (Hefflefinger).

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Instructional Aide and Noon Duty/Playground Aide Salary Schedule

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the instructional aide and noon duty/playground aide salary schedule.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Personnel Order #2 2018/2019; Opening of Noon Duty/Playground Aide Position

MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve personnel order #2 2018/2019; opening of noon duty/playground aide position.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Personnel Order #3 2018/2019; Opening of Instructional Aide Position

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve personnel order #3 2018/2019; opening of instructional aide position.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Personnel Order #4 2018/2019; Opening of Certificated Teacher Position

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve personnel order #4 2018/2019; opening of certificated teacher position.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Personnel Order #5 2018/2019; Opening of .75 FTE Paraeducator/Tutor Job Position

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve Personnel Order #5 2018/2019; Opening of .75 FTE Paraeducator/Tutor Job Position.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Memorandum of Understanding for Comprehensive Sexual Health Education

MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve memorandum of understanding for comprehensive sexual health education with the deletion of condom demonstrations.

Ayes 3 Noes 0 Absent 0 Approved

Bruce Higgins
Dawn McAuley
Stacia Fetzer

Consent Agenda

MOTION: Bruce Higgins motioned, seconded by Stacia to approve the Consent Agenda.

Ayes 3

Noes 0

Absent 0

Approved

Bruce Higgins

Dawn McAuley

Stacia Fetzer

Superintendent's Report

- The softball season was cancelled due to lack of participation, poor attitudes, and defiance from the athletes. A softball camp will be scheduled in the spring.
- Mr. Beck will be coaching the track and field team this season.
- Mike reported good attendance from parents during parent/teacher conference week.
- Staff changes in the 7th grade will take place on Monday, March 19th.
- Mike thanked the Board for a positive evaluation. He thanked the Board for the work they do as Board members.

Board Member's Comments

- Bruce Higgins – Bruce thanked Lisa Cockerton for her presentation and hard work. He thanked the guest for attending the board meeting and for their comments.
- Stacia Fetzer – Stacia thanked the guests for attending the board meeting.
- Dawn McAuley – Dawn thanked the guests for attending the board meeting. She thanked Diana Jay-Moran and Jasmine Hopkins for their service to the District. She commented they were exceptional employees and will be missed. Dawn wishes Mr. Hefflefinger well with his health. She thanked Megan Grant for hosting the parent AVID night.

Adjournment – The meeting was adjourned at 6:41p.m.

Mike Brown, Secretary of the Board

MB:lmc