

**GOVERNING BOARD  
OF THE  
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting  
Wednesday, March 8, 2017  
5:30 p.m. Regular Session  
Room C-8

**Call to Order** – Bruce Higgins called the meeting to order at 5:30 p.m. Those present included Bruce Higgins, Dawn McAuley and Mike Brown. Stacia Fetzer was absent.

**Closed Session** – The Board adjourned to Closed Session at 5:31 p.m.

**Reconvene to Regular Session** – The Board reconvened to Regular Session at 6:10 p.m.

**Pledge of Allegiance** – Lisa Cockerton led the Pledge of Allegiance.

**Introduction of Guests** – Lisa Cockerton, Megan Grant, Brock Falkenberg, Kristen Muenzer, Cynthia Lenner

**Approval of Agenda**

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the agenda as presented.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

**Action Items From Closed Session** –

**MOTION:** In closed session the Board took action to adopt a resolution to non-reelect (1) one teacher.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

**Public Hearing Session** – No comments.

**Announcements, Correspondence, & Reports**

**AVID Update** – Megan Grant was very pleased with attendance at AVID night. She felt this event was the best AVID night the district has hosted. Families completed four activities that reinforce AVID engagement strategies.

**School Accountability Report Card Review** – Mike Brown reported on the SARC review by the Lake County Office of Education. An annual SARC is necessary to meet the Williams requirement. LCOE reviewed the SARC for compliance and found it met all the requirements.

LCOE Williams Quarterly Review – Mike Brown reported on the Williams review by the Lake County Office of Education. The review states we met all the requirements of instructional materials, school facilities, SARC, teacher misassignments and the reporting of complaints.

California School Dashboard – Megan Grant and Cynthia Lenners presented a PowerPoint presentation explaining the California School dashboard. The Dashboard will include indicators to explain how schools and districts are performing, for all students and for sub-groups of students. These indicators are also found in the Local Control and Accountability Plan (LCAP) where the district addresses what they are doing to support all of the students in their schools and district. Cynthia explained the performance standards and levels for state and local indicators. She explained how numerically significant student groups will be reported. Megan Grant presented the 5x5 grid and explained how the public can interpret the chart. Megan presented the Lucerne Elementary state indicators that will be available to the general public on Monday, March 13<sup>th</sup>. Some of the state indicators available are suspension rates, chronic absenteeism, English learner progress and CAASPP levels.

**Discussion & Action**

2016/2017 Second Interim Budget Transfers – Lisa Cockerton presented the board with the Second Interim Budget Transfers report which reflects the manual revisions to the budget from November 1, 2016 through January 31, 2017.

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the 2016/2017 Second Interim Budget Transfers.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

2016/2017 Second Interim Budget Revision Report – Lisa Cockerton presented to the board for approval the 2016/2017 Second Interim Budget Revision Report. Lisa Cockerton reported the biggest change to the second interim budget revisions is in the multiyear projection. The 2<sup>nd</sup> interim budget identifies a positive ending balance in the current year and two subsequent years and declares a positive certification.

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve the 2016/2017 Second Interim Budget Revision Report.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

**Superintendent/Principal Evaluation and Contract Extension**

**MOTION:** Dawn McAuley congratulated Mr. Brown on a positive evaluation and motioned, seconded by Bruce Higgins to extend his current contract to June 30, 2020.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

Lake County Teacher of the Year 2017/2018

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to take no action and table Lake County Teacher of the Year 2017/2018 to the April 12, 2017 Board meeting.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

New Board Policy Updates – The Board held a second reading to discuss and consider approval of the following board policies;

*BP5116.2 Involuntary Student Transfers*

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve the new Board policy updates.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

New Board Policy Updates – The Board held a first reading to discuss and consider approval of the following board policies;

*E(2)5117 Employment Related Transfer*

*E(3)5117 Verification of Employment*

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the new Board policy updates.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

Receipt of Initial LETA Bargaining Proposal

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the receipt of initial LETA bargaining proposal of changes to salary, health and welfare benefits, and hours of employment and to set a public hearing on April 12, 2017.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

Receipt of Initial District Bargaining Proposal

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve the receipt of initial District bargaining proposal of salary, the salary schedule, health and welfare benefits and hours of employment and to set a public hearing on April 12, 2017 board meeting.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

Appointment of a District Negotiator and Direction to Commence Negotiations with LETA

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to appoint Dawn McAuley as district negotiator and to commence negotiations with LETA.

<u>Ayes 2</u>	<u>Noes 0</u>	<u>Absent 1</u>	<u>Approved</u>
Bruce Higgins		Stacia Fetzer	
Dawn McAuley			

Personnel Order #20 2016/2017; Non-Reelection of Probationary Intern Teacher Position

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve personnel order #20 2016/2017; non-reelection of probationary intern teacher position.

Ayes 2                      Noes 0                      Absent 1                      Approved

Bruce Higgins    Stacia Fetzer

Dawn McAuley

Personnel Order #21 2016/2017; Resignation of Certificated Teacher Position (Gunther)

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve personnel order #21 2016/2017; Resignation of Certificated Teacher Position.

Ayes 2                      Noes 0                      Absent 1                      Approved

Bruce Higgins    Stacia Fetzer

Dawn McAuley

Personnel Order #1 2017/2018; Opening of Certificated Teacher Position

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve personnel order #1 2017/2018; opening of certificated teacher position.

Ayes 2                      Noes 0                      Absent 1                      Approved

Bruce Higgins    Stacia Fetzer

Dawn McAuley

Personnel Order #2 2017/2018; Opening of Certificated Teacher Position

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve personnel order #2 2017/2018; opening of certificated teacher position.

Ayes 2                      Noes 0                      Absent 1                      Approved

Bruce Higgins    Stacia Fetzer

Dawn McAuley

Personnel Order #3 2017/2018; Opening of Certificated Teacher Position

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve personnel order #3 2017/2018; opening of certificated teacher position.

Ayes 2                      Noes 0                      Absent 1                      Approved

Bruce Higgins    Stacia Fetzer

Dawn McAuley

Out of County Field Trip

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve an out of county field trip. Ms. Kuintzle's fifth grade students and Mrs. Muenzer's RSP students will be traveling to the Oakland Seaport to see the "Tall Ships". Mrs. Muenzer was able to secure a scholarship that will cover a large portion of the cost for the trip. The District will cover the remainder of the cost.

Ayes 2                      Noes 0                      Absent 1                      Approved

Bruce Higgins    Stacia Fetzer

Dawn McAuley

Consent Agenda

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve the Consent Agenda.

Ayes 2

Noes 0

Absent 1

Approved

Bruce Higgins

Stacia Fetzer

Dawn McAuley

**Superintendent's Report**

- The softball season has started and there are 15 girls playing this season.
- Flag twirling has started and Lisa Cockerton is coaching the students. There 7 students participating in flag twirling.
- Mike thanked Megan Grant and Cynthia Lenners for their report on the California School Dashboard.
- Mike thanked the Board for a positive evaluation. He thanked the Board for the work they do as Board members.
- Mike thanked Kristen Muenzer for the planning and seeking out a fun and interesting field trip for our students.

**Board Member's Comments**

- Bruce Higgins – Bruce thanked Megan Grant and Cynthia Lenners for their presentation. He congratulated Mike Brown on a positive evaluation. Bruce commented how appreciative he is of Mike Brown's service to the District and the Board. He thanked Brock Falkenberg and Cynthia Lenners for attending the Board meeting.
- Stacia Fetzer – Stacia Fetzer was absent.
- Dawn McAuley – Dawn thanked Megan Grant and Cynthia Lenners for their presentation. She wished good luck to the softball team on their season. Dawn thanked the teachers who are working the Eagles' Academy. She thanked Kristen for planning the field trip to Oakland Seaport and is very excited to attend the trip as a chaperone.

**Adjournment** – The meeting was adjourned at 6:55 p.m.

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Mike Brown, Secretary of the Board  
MB:lmc