

**GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting
Wednesday, April 11, 2018
5:30 p.m. Regular Session
Room C-8

Call to Order – Dawn McAuley called the meeting to order at 5:30 p.m. Those present included Stacia Fetzer, Bruce Higgins, Dawn McAuley and Mike Brown.

Closed Session – No closed session.

Pledge of Allegiance – Angela Austin led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, Megan Grant

Approval of Agenda

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve the agenda as presented.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Public Hearing Session – No comments.

Announcements, Correspondence, & Reports

Attendance Report – Mike Brown reported the third quarter attendance average was 91.84%.

Williams Uniform Complaints Quarterly Report – Mike Brown reported no complaints were received in the third quarter, January 1 through March 31, 2018.

Parent Stakeholder Input Surveys – Megan Grant reported 71 surveys were returned. Homework passes were given to students of families when surveys were returned. Megan was pleased with the volume of responses received. Questions presented to parents included a survey of computer and internet access at home, academic standards at Lucerne Elementary School, attendance, school climate and parent involvement. Megan was excited by the overwhelming positive responses of parents regarding school climate, academic standards, and parent involvement.

AVID Update – Megan Grant reported program manager Tracey Grove completed her site visit with Jamie Gill who will become our new AVID program manager. They toured and observed in the classrooms. Some of the comments on observations included organizational skills were good in all the grade spans and good higher levels of thinking skills were observed. Students need to continue improving their note taking skills.

Discussion & Action

Resolution #10 2017/2018; Day of the Teacher

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve resolution #10 2017/2018; Day of the Teacher on May 9, 2018. A luncheon for staff will be provided to honor the teachers.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Sacramento Consortium Teacher Induction Program MOU

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve a memorandum of understanding between SCOE (Sacramento County Office of Education) and LESD (Lucerne Elementary School District) for teacher induction program services.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Classified Salary Schedule Revisions (Exhibit A) Due to Mandated Minimum Wage Increase

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve a classified salary schedule revisions (exhibit A) due to mandated minimum wage increase.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Santa Rosa Out of County Field Trip

MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve and out of county field trip for Mrs. Sears' class to Sonoma County Children's Museum in Santa Rosa.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Luther Burbank Center Out of County Field Trip

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve an out of county field trip to the Luther Burbank Center in Santa Rosa for the 3rd - 5th grade SOAR store reward.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Luther Burbank Center Out of County Field Trip

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve an out of county field trip to the Luther Burbank Center in Santa Rosa for the Eagles Academy reward.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Board Policy Revisions

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve revisions to the following Board policies;

- BP1312.3 AR1312.3 Uniform Complaint Procedures*
- AR3230 Federal Grant Funds*
- AR3514.2 Integrated Pest Management*
- BP3551 AR3551 Food Service Operations/Cafeteria Fund*
- BP3553 AR3553 Free and Reduced Price Meals*
- BP4111 BP4211 BP4311 Recruitment and Selection*
- BP4119.11 BP4219.11 BP4319.11 Sexual Harassment*
- AR4119.11 AR4219.11 AR4319.11 Sexual Harassment*
- AR4161.1 AR4361.1 Personal Illness/Injury Leave*
- AR4161.8 AR4261.8 AR4361.8 Family Care and Medical Leave*
- AR4261.1 Personal Illness/Injury Leave*

BP5022 AR5022 Student and Family Privacy Rights

BP5145.6 E5145.6 Parental Notifications

BP6162.5 Student Assessment

BP6171 AR6171 Title I Programs

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Personnel Order #4 2018/2019; Hiring of Certificated Teacher Position (Wangberg)

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve personnel order #4 2018/2019; hiring of Jen Wangberg, certificated teacher position.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Personnel Order #6 2018/2019; Opening of Certificated Teacher Position

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve personnel order #6 2018/2019; opening of certificated teacher position.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Consent Agenda

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve the Consent Agenda.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Superintendent's Report

- Mike met with the architect and project manager. Draft plans should be available in a month.
- Daniella Cazarez is coaching basketball camp for 4th and 5th grade students. Approximately 20 students are participating in the camp.
- Teachers have completed interim assessments and CAASPP summative assessments will begin April 17th.
- New garden boxes are in progress and will be portable for easy transport to multiple locations.
- Summer school is in the planning stage and parent letters will be sent home in May. Summer school will be open to all Lucerne students.

Board Member's Comments

- Stacia Fetzer – Stacia welcomed the staff back from spring break.
- Bruce Higgins – Bruce thanked Megan Grant and Lisa Cockerton for their reports and hard work.
- Dawn McAuley – Dawn thanked Jen Wangberg for filling the vacant 7th grade position. She thanked Daniella for coaching basketball camp. Dawn wishes students good luck on state testing.

Adjournment – The meeting was adjourned at 6:20 p.m.

Mike Brown, Secretary of the Board

MB: lmc