

**GOVERNING BOARD  
OF THE  
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting  
Wednesday, May 10, 2017  
5:30 p.m. Regular Session  
Room C-8

**Call to Order** – Dawn McAuley called the meeting to order at 5:30 p.m. Those present included Stacia Fetzer, Bruce Higgins, Dawn McAuley and Mike Brown.

**Closed Session** – The Board adjourned to Closed Session at 5:31 p.m.

**Reconvene to Regular Session** – The Board reconvened to Regular Session at 5:50 p.m.

**Pledge of Allegiance** – Angela Austin led the Pledge of Allegiance.

**Introduction of Guests** – Lisa Cockerton, John Greenlee, Megan Grant, Venus Kuintzle, Gabe Beck, Ron Hale

**Approval of Agenda**

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve the agenda as presented.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

**Action Items From Closed Session** – No Action Taken

**Public Hearing Session** – Ron Hale and Gabe Beck thanked the Board for providing the Day of the Teacher luncheon. They thanked the staff that prepared the food and commented it was very much appreciated.

**Announcements, Correspondence, & Reports**

**Tall Ships Field Trip Report** – Kristen Muenzer and Venus Kuintzle reported that they took 30 students on April 11<sup>th</sup> to Oakland, California to see the Tall Ships exhibit. Venus commented this was the most organized trip she has been on in 30 years of teaching. The students were taught how to work the different jobs on the ship. They students learned sailor vocabulary and pirate songs. All the lessons were aligned to the common core standards. After training, the ship sailed into the bay and the students were assigned to stations to work the ship as it sailed. They presented a slide show with photos and a display board to the School Board to be hung in the board room.

**Washington D.C. Trip Report** – Gabe Beck reported on the trip to Washington D.C. He escorted nine 8<sup>th</sup> grade students over spring break. Gabe commented the tour company that hosted them were very professional and took care of everything. Activities and sightseeing tours were planned daily. The students were able to visit many of the Nations landmarks and historical sites. The trip was highly educational. Gabe commented that it was an exhausting trip and very fast paced. He presented a slide show with photos of the trip.

Science Camp – Ron Hale, Josh Lunn and Kelsey Pearl escorted 19 6<sup>th</sup> grade students to science camp this year. Science camp is hosted at MacKerricher State Park in Mendocino County and the trip was paid for by the district. The students learned about nature, the environment and ecosystems. Ron shared letters from the students to the Board members.

Eagles' Academy Tutoring Report – Students completed a 7 week program using an online program, MobyMax, targeted at reading, writing and mathematics. Forty-three students were enrolled in the Eagles' Academy. In ELA the average students' performance increase was .3 and the average academy student made a 3 month increase to their reading level. In math, the average student performance increase was .5 and the average academy student made a 5 month increase in their math level. The students who completed the program were rewarded with a field trip to the Luther Burbank Center in Santa Rosa.

Healthy Kids' Survey – Megan Grant reported the Healthy Kids' survey was completed by 5<sup>th</sup> through 8<sup>th</sup> grade students, staff and parents. The staff survey was given in the categories of learning environment, working environment, and safety, facilities and parental outreach. The students were surveyed on school environment, school connectedness, academic motivation, school engagement, school support, school safety and disciplinary environment. Parents were given the opportunity to take the survey, but there were not enough parent surveys to generate results. Results of the surveys show that staff and students feel that Lucerne Elementary School is a supportive, safe and inviting learning environment.

Priority 6; School Climate – Megan Grant reported the Healthy Kids' survey was given to provide a valid measure of perceptions of school safety, connectedness and academic motivation to meet the standard of priority 6; school climate.

AVID Update – Megan Grant reported we have received our level 1 certification. The t-shirts have arrived and will be given out to the students that attended the AVID family night and staff. Staff will be attending the AVID summer institute in Sacramento for training.

Technology Update – Mike Brown reported that CAASPP testing is almost completed. Despite a few technical issues with the Wi-Fi, testing went smoothly. He commented we will be looking into purchasing a new chromebook cart for student use.

### **Discussion & Action**

#### **Setting of a Public Hearing on the 2017/2018 Budget and LCAP**

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve setting a June 7, 2017 Special Board Meeting in Room C-8 at Lucerne Elementary School, as the date, time and place for a Public Hearing on the 2017/2018 Budget and Local Control Accountability Plan.

Ayes 3

Noes 0

Absent 0

Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Facilities Implementation Plan – John Greenlee reported CFW has developed a facilities sequencing and implementation plan to review facility needs and guide improvement and financing program to accommodate those needs based on available State funds. He reported the plan renovates existing permanent facilities and replaces existing portable facilities with new modular construction. The plan seeks to upgrade existing classrooms, construct new facilities to replace aging portables and expansion of the multipurpose room and other site improvements.

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the facilities implementation plan.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Grace Period Statement for Federal Grant Award Policies

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve the grace period statement for federal grant award policies.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Resolution #11 2016/2017; Support of SB 751 – Fix the Reserve Cap

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve resolution #11 2016/2017; support of SB 751 – fix the reserve cap.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

New Board Policy Updates

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the following new board policies;

*BP5141.52, AR5141.52, E(1)5141.52, E(2)5141.52 Suicide Prevention*

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Summer School Calendar, Budget and Certificated Staff

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve the Summer School calendar, Budget and certificated staff assignment.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

2017/2018 Center for Hearing Health Service Agreement

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve the 2017/2018 Center for Hearing Health service agreement.

Ayes 3                      Noes 0                      Absent 0                      Approved  
Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Out of County Field Trip

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve an out of county field trip to Mendocino County Museum in Willits.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

School Psychologist Services

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve an agreement between the Upper Lake Unified School District and Lucerne Elementary School District for psychologist services.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #1 2017/2018; Hiring of Certificated Teacher Position (Prestigiacomio)

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve Personnel Order #1 2017/2018; Hiring of Certificated Teacher Position (Prestigiacomio)

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #4 2017/2018; Change in Employee Hours (Hodges)

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve Personnel Order #4 2017/2018; Change in Employee Hours (Hodges).

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

2017/2018 School Calendar – The Board will discuss and consider approval of revisions to the 2017/2018 school calendar. Two additional contracted LETA days were added to the calendar.

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve revisions to the 2017/2018 school calendar.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**Consent Agenda**

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve the Consent Agenda.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**Superintendent's Report**

- Mike Brown thanked the presenters for their reports on the school trips. He commented the trips were amazing and was glad the students were able to participate in them.
- The 4<sup>th</sup>/5<sup>th</sup> grade basketball camp will be ending soon. The students that participated had a great time and learned new skills.
- Mike Brown thanked Megan for her reports.

- Mike Brown thanked the School Board for another great year.
- Graduation is scheduled for Thursday, May 25<sup>th</sup> at 6:30p.m.

### **Board Member's Comments**

- Stacia Fetzer – No comments
- Bruce Higgins – Bruce thanked Kristen Muenzer, Venus Kuintzle and Gabe Beck for planning nice trips for the students. He thanked Venus Kuintzle for the presentation board she created of the field trip to be displayed in the Board room. Bruce thanked the Lucerne staff for a great school year.
- Dawn McAuley – Dawn thanked the presenters for their reports on the school field trips. She thanked Megan Grant for her reports. Dawn commented she is excited about the facility improvements and is looking forward to seeing the projects completed. She thanked Angela Austin and the Booster Club for volunteering to work the Scholastic Book Fair.

**Adjournment** – The meeting was adjourned at 7:05 p.m.

---

Mike Brown, Secretary of the Board  
MB: lmc