

**GOVERNING BOARD  
OF THE  
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting  
Wednesday, May 11, 2016  
5:30 p.m. Regular Session  
Room C-8

**Call to Order** – Bruce Higgins called the meeting to order at 5:30 p.m. Those present included Stacia Fetzer, Bruce Higgins, Dawn McAuley and Mike Brown.

**Closed Session** – The Board adjourned to Closed Session at 5:31 p.m.

**Reconvene to Regular Session** – The Board reconvened to Regular Session at 5:50 p.m.

**Pledge of Allegiance** – Bruce Higgins led the Pledge of Allegiance.

**Introduction of Guests** – Lisa Cockerton, John Greenlee

**Approval of Agenda** –

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the agenda as presented.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

**Action Items From Closed Session** – No Action Taken

**Public Hearing Session** – No Comments

**Public Hearing on the District and LETA Collective Bargaining Proposal/Agreement** – No Comments

**Announcements, Correspondence, & Reports**

**Technology Update** – A Promethean Smart Board was purchased for Mrs. Todd's classroom. We will be purchasing an additional laptop cart for the upper grade classrooms.

**AVID Update.** – Students are currently taking their last assessment of the school year. Data will be presented to AVID. If the goals were met we will become an AVID school in the 2016/2017 school year. Several staff members and teachers will be attending an AVID conference in June.

**Writing Development** – Megan Grant will make her presentation at the June 8<sup>th</sup> regular board meeting.

**Williams Quarterly Report** – No complaints reported.

**Caldwell Flores Winters Bond Finance/Facility Planning** – John Greenlee from Caldwell Flores Winters, Inc., gave an overview of a projected school bond measure. He gave a historical report of Measure Q and identified the need for improvement projects. The District may seek a new bond election in 2016 which would help pay for improvements within the District. John reported the statutory bonding capacity is

equal to 1.25% of assessed valuation for elementary school districts. The district's net bonding capacity in the FY 2015-16 is approximately \$3.6 million. John reported on the different proposition bonds the District could pursue, including Prop 39 and Prop. 46 elections. With a combination of State aid and local bond, the District could receive approximately \$5 million to utilize for construction projects.

**Discussion & Action**

**District and LETA Collective Bargaining Proposal and Agreement**

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve; Increase 2016/17 Certificated Non-Mgmt salary and statutory benefits by 1.00%, Increase 2016/17 Classified Non-Mgmt salary and statutory benefits by 1.00%. Increase 2016/17 Certificated classified Mgmt salary and statutory benefits by 1.00%. Increase health and welfare annual cap to \$16,000.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**Setting of a Public Hearing on the 2016/2017 Budget and LCAP**

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve setting the June 8, 2016 Regular Board Meeting in Room C-8 at Lucerne Elementary School, as the date, time and place for a Public Hearing on the 2016/2017 Budget and Local Control Accountability Plan.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**Setting of a Special Meeting for 2016/2017 Budget and LCAP**

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve setting June 15, 2016 in Room C-8 at Lucerne Elementary School, as the date and place for a special board meeting to adopt the 2016/2017 budget and LCAP.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**English Language Arts Curriculum Adoption**

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve McGraw-Hill Education for k-5 and Houghton Mifflin for 6-8 English language arts curriculum adoption.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**New Board Policy Updates**

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the following board policies;

*AR4112.42 Drug and Alcohol Testing for School Bus Drivers*

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Summer School Calendar, Budget and Certificated Staff

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve the Summer School calendar, Budget and certificated staff assignment.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

2016/2017 Center for Hearing Health Service Agreement

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the 2016/2017 Center for Hearing Health service agreement.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Out of County Leadership Field Trip

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve a leadership out of county field trip to Chico State University.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

2016/2017 School Innovations & Achievement Agreement

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the multiple services agreement between School Innovations & Achievement and Lucerne Elementary School District.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

2016/2017 North Coast Beginning Teacher Program

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the agreement of the 2016/2017 North Coast Beginning Teacher Program.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Bus Maintenance Agreement

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve a bus maintenance agreement between Upper Lake Unified School District and Lucerne Elementary School District.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

School Psychologist Services

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve an agreement between the Upper Lake Unified School District and Lucerne Elementary School District for psychologist services.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #19 2015/2016; Resignation of Certificated Teacher Position (Zeiders)

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #19 2015/2016; Resignation of Certificated Teacher Position (Zeiders)

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #20 2015/2016; Resignation of Certificated Teacher Position (McClure)

**MOTION:** Bruce Higgins motioned, seconded by Dawn McAuley to approve Personnel Order #20 2015/2016; Resignation of Certificated Teacher Position (McClure)

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #4 2016/2017; Hiring of Short-Term Staff Permit TK/K Teacher Position (Glover)

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve Personnel Order #4 2016/2017; Hiring of Short-Term Staff Permit TK/K Teacher Position (Glover)

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #5 2016/2017; Opening of Certificated Teacher Position

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #5 2016/2017; Opening of Certificated Teacher Position.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #7 2016/2017; Opening/Hiring of Provisional Internship Permit (PIP) 4<sup>th</sup> Grade Teacher Position (Meek)

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve Personnel Order #7 2016/2017 Opening/Hiring of Provisional Internship Permit (PIP) 4<sup>th</sup> Grade Teacher Position (Meek)

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #8 2016/2017; Library Coordinator Increase in Hours from .750-1.0 FTE

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #8 2016/2017; Library Coordinator Increase in Hours from .750-1.0 FTE.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #9 2016/2017; Classified Personnel Increase in Hours from .875-1.0 FTE

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #9 2016/2017; Classified Personnel Increase in Hours from .875-1.0 FTE.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #21 2015/2016; Resignation of Certificated Teacher Position (Freeman)

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve Personnel Order #21 2015/2016; Resignation of Certificated Teacher Position (Freeman)

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #10 2016/2017; Opening of Certificated Teacher Position

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve Personnel Order #10 2016/2017; Opening of Certificated Teacher Position

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Out of County Field Trips

**MOTION:** Bruce Higgins motioned, seconded by Stacia Fetzer to approve out of county field trips on May 13<sup>th</sup> and May 20th to Skate City in Ukiah and Todd Grove Park.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Consent Agenda

**MOTION:** Dawn McAuley motioned, seconded by Bruce Higgins to approve the Consent Agenda.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

### **Superintendent's Report**

- The new school passenger vans arrived today.
- Graduation is scheduled for Thursday, May 26<sup>th</sup> at 6:30p.m.

### **Board Member's Comments**

- Stacia Fetzer – Stacia enjoyed hosting the students on their field trip to Ceago. She commented it was very enjoyable and looks forward to having the students back again next year.
- Bruce Higgins – Bruce thanked the Staff and Teachers for another successful school year. He thanked the guests for attending the Board meeting. Bruce congratulated the 8<sup>th</sup> grade graduates.
- Dawn McAuley – Dawn is excited about graduation and congratulated the graduating class of 2016.. She thanked Martin McClure, Kate Zeiders and Suzanne Freeman for being a part of our staff and wished them well on their new assignments. She welcomed the new teachers to our staff. Dawn thanked John Greenlee for his presentation.

**Adjournment** – The meeting was adjourned at 7:05 p.m.

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Mike Brown, Secretary of the Board  
MB: lmc