

**GOVERNING BOARD  
OF THE  
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting  
Wednesday, August 8, 2018  
9:00 a.m. Regular/Emergency Session  
Kesey Room, LCOE

**Call to Order** – Bruce Higgins called the meeting to order at 9:00 a.m. Those present included Bruce Higgins, Stacia Fetzer, Dawn McAuley and Mike Brown.

**Closed Session** – No closed session

**Pledge of Allegiance** – Lisa Cockerton led the Pledge of Allegiance.

**Introduction of Guests** – Lisa Cockerton, Brock Falkenberg

**Approval of Agenda** –

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve the agenda as presented.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

**Public Hearing Session** – No comments

**Announcements, Correspondence, & Reports**

**Williams Uniform Complaints Quarterly Report** – Mike Brown reported on the 4th quarter Williams's uniform complaint. No complaints were filed.

**Facilities Project Update** – Mike Brown and Lisa Cockerton met with the architects and were presented with the classroom designs. Mike reported on some of the features of the new buildings and the timeline for construction.

**Priority 6; Local Climate Survey** – Mike Brown reported on a report submitted by Megan Grant on priority 6; local climate survey. Local climate surveys are administered at least every other year and provide a valid measure of perceptions of school safety and connectedness. The California Healthy Kids Survey was administered to students in the 6<sup>th</sup>-8<sup>th</sup> grade. It is a survey that gauges resilience, risky behaviors, protective factors, and sense of safety. The students were surveyed on questions of school connectedness, academic motivation and school safety.

**Fire Clean-up Services/Facilities Update** – Serve-Pro will need to finish damage clean-up from a water line break in some of the classrooms and the staff room. The work was postponed due to the recent fire evacuation. Ash and smoke damage from the Mendocino Complex fire will be abated by ATI, which is a residential and commercial restoration and reconstruction company. Staff and students will not be allowed back into the school until the clean-up is complete.

AVID Update – Mike Brown reported Jamey Gill will make a site visit to help with the AVID program and training.

LETA 2017/2018 Financial Report – Jen Wangberg will present the LETA 2017/2018 financial report at the next board meeting scheduled for September 12, 2018.

**Discussion & Action**

Setting of a Public Hearing for the Sufficiency or Insufficiency of Instructional Materials

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to set a Public Hearing for the sufficiency or insufficiency of instructional materials for the 2018/2019 school year on the September regular board meeting agenda. The meeting will be held September 12, 2018 at 5:30 p.m. in room C-8.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

2018/2019; 45-Day Budget Revision

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve the 2018/2019; 45-day budget revision.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Postponement of School Opening Due to Mandatory Evacuation

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the postponement of school opening due to mandatory evacuation to begin on August 22, 2018.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Resolution #2 2018/2019; Teaching of Constitution on September 17 as Required by Federal Law – The Board would like a report on the Constitution Day activities.

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve resolution #2 2018/2019; teaching of Constitution on September 17 as required by federal law.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Resolution #3 2018/2019; Constituting Specifications of Election Order and Request for Consolidation

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve resolution #3 2018/2019; constituting specifications of election order and request for consolidation.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Resolution #4 2018/2019; Regarding Declaration of Emergency Requiring Contract for Repairs, Alterations, Work or Improvement Without Advertising for or Inviting Bids

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve resolution #4 2018/2019; regarding declaration of emergency requiring contract for repairs, alterations, work or improvement without advertising for or inviting bids..

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Obsolete Board Policies

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the deletion of the following obsolete board policy;

*BP6161.3 Toxic Art Supplies*

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

New Board Policy Updates

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve the following new board policy;

*BP5145.13 AR5145.13 Response to Immigration Enforcement*

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Board Policy Revisions

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve the revisions to the following board policies;

*BP0410 Nondiscrimination in District Programs and Activities*

*BP3320 AR3320 Claims and Actions Against the District*

*BP3514 AR3514 Environmental Safety*

*BP3514.1 Hazardous Substances*

*BP3516 AR3516 Emergencies and Disaster Preparedness Plan*

*AR3541 Transportation Routes and Services*

*BP4158, BP4258, BP4358, AR4158, AR4258, AR4358 Employee Security*

*BP5111 AR5111 Admission*

*BP5111.1 AR5111.1 District Residency*

*BP5125 AR5125 Student Records*

*AR5125.1 E5125.1 Release of Directory Information*

*BP5131.2 Bullying*

*BP5145.3 AR5145.3 Nondiscrimination/Harassment*

*BP5145.9 Hate-Motivated Behavior*

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

Personnel Order #2 2018/2019; Hiring of Playground/Noon Duty Aide Position (Sperber)

**MOTION:** Dawn McAuley motioned, seconded by Stacia Fetzer to approve personnel order #2 2018/2019; hiring of Baylee Sperber, playground/noon duty aide position.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**Consent Agenda**

**MOTION:** Stacia Fetzer motioned, seconded by Dawn McAuley to approve the Consent Agenda as presented.

Ayes 3                      Noes 0                      Absent 0                      Approved

Stacia Fetzer  
Bruce Higgins  
Dawn McAuley

**Superintendent's Report**

- Mike acknowledged the frustration of the community, staff and board from the evacuation. He thanked the board members for making the time to attend the board meeting.

**Board Member's Comments**

- Stacia Fetzer – Stacia thanked everyone for their hard work during these difficult times.
- Dawn McAuley – Dawn hopes everyone gets back home safely after evacuations are lifted.
- Bruce Higgins – Bruce is hopeful the fires will subside soon and evacuations will be lifted. He hopes for everyone to be safe during these times and is thankful for all the hard work by staff.

**Adjournment** – The meeting was adjourned at 9:20 a.m.

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Mike Brown, Secretary of the Board  
MB:lmc