

**GOVERNING BOARD
OF THE
LUCERNE ELEMENTARY SCHOOL DISTRICT**

Minutes of the Regular Board Meeting
Wednesday, August 9, 2017
5:30 p.m. Regular Session
Room C-8

Call to Order – Bruce Higgins called the meeting to order at 5:30 p.m. Those present included Bruce Higgins, Stacia Fetzer, Dawn McAuley and Mike Brown.

Closed Session – The Board adjourned to Closed Session at 5:35 p.m.

Reconvene to Regular Session – The Board reconvened to Regular Session at 5:48 p.m.

Pledge of Allegiance – Angela Austin led the Pledge of Allegiance.

Introduction of Guests – Lisa Cockerton, Megan Grant, Jen Wangberg, Keith Austin

Approval of Agenda –

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the agenda with additions to Discussion and Action items;

J. Presence Learning Rate for Speech Services

K. Personnel #8 2017/2018; Resignation of Instructional Aide Position (Stewart)

L. Personnel Order #9 2017/2018; Opening of Instructional Aide Position

M. Personnel Order #10 2017/2018; Opening of Instructional Aide Position

N. Personnel Order #5 2017/2018; Hiring of Instructional Aide Position (Neils)

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Action Items From Closed Session –

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins In the case of Tk # 1 2017/2018 the board finds based on the presented evidence the student is academically and socially appropriate for enrollment to the transitional kindergarten program.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Public Hearing Session – Keith Austin commented the Upper Lake School Board is very excited about their new superintendent. He is looking forward to a change for the district focused on growth and positivity. He commented the district is willing to collaborate with Lucerne and encouraged the Lucerne district to continue their positive relationships and continued collaboration with Upper Lake Unified School District. He looks forward to a continued working relationship and the new school year.

Announcements, Correspondence, & Reports

Williams Uniform Complaints Quarterly Report – Mike Brown reported on the 4th quarter Williams’s uniform complaint. No complaints were filed.

Facilities Update – Mike Brown reported that summer planned maintenance and repairs have been completed.

Technology Update –A new chromebook cart was installed in the upper grade wing for student use. Wayne Martin from LCOE upgraded the wireless network in several locations around the school.

AVID Update – Megan Grant reported a majority of the teachers attended the AVID summer institute in Sacramento. We plan to send the new teachers to an AVID conference in October. The staff is currently planning the implementation for the new school year.

LETA 2016/2017 Financial Report – Jen Wangberg presented the LETA expense report for the 2016/2017 year. LETA had a beginning balance of \$1670.97 and an ending balance of \$1594.12. Jen reported that expenses include water for the staff room, scholarships for graduates and staff luncheons. LETA switched their account to MendoLake Credit Union mid-year to alleviate fees charged by the Chase Bank.

Online Speech Pathologist Services – Mike Brown reported that due to the unavailability of an onsite speech therapist, we will be using an online speech therapist from Presence Learning through December 2017.

Discussion & Action

Setting of a Public Hearing for the Sufficiency or Insufficiency of Instructional Materials

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to set a Public Hearing for the sufficiency or insufficiency of instructional materials for the 2017/2018 school year on the September regular board meeting agenda. The meeting will be held September 13, 2017 at 5:30 p.m. in room C-8.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

2017/2018; 45-Day Budget Revision

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the 2017/2018; 45-day budget revision.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Approve Contract with CFW to Provide Professional Facility Program Implementation Services as Specified in Exhibit A of Contract

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve the contract with CFW to provide professional facility program implementation services as specified in exhibit A of contract.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Resolution #2 2017/2018; Teaching of Constitution on September 17 as Required by Federal Law – The Board would like a report on the Constitution Day activities.

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve resolution #2 2017/2018; teaching of Constitution on September 17 as required by federal law.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Change of Regular October Board Meeting Date

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve the change of regular board meeting date from October 11, 2017 to October 4, 2017.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

Transferring Ownership of a Special Education Bus to the District – Kelseyville no longer will provide bus services for special education programs. SELPA distributed the busses to the county districts.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve transferring ownership of a special education bus to the district.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

California School Dashboard; Priority One – Megan Grant reported the information required for priority one including, appropriately assigned teachers, access to curriculum-aligned instructional materials, and safe, clean and functional school facilities.

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve California School Dashboard; priority one.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

California School Dashboard; Priority Two – Megan Grant reported the information required for priority two includes implementation of State academic standards.

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve California School Dashboard; priority two.

Ayes 3 Noes 0 Absent 0 Approved

Stacia Fetzer
Bruce Higgins
Dawn McAuley

California School Dashboard; Priority Three - Megan Grant reported the information required for priority two is parent engagement. A parent survey was administered in December 2016 and the information collected will be included on the California School Dashboard.

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve California School Dashboard; priority three.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Presence Learning Rate for Speech Services

MOTION: Dawn McAuley motioned, seconded by Stacia Fetzer to approve Presence Learning rate for speech services.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Personnel Order #8 2017/2018; Resignation of Instructional Aide Position (Stewart)

MOTION: Dawn McAuley motioned, seconded by Bruce Higgins to approve personnel order #8 2017/2018; resignation of instructional aide position (Stewart).

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Personnel Order #9 2017/2018; Opening of Instructional Aide Position

MOTION: Stacia Fetzer motioned, seconded by Dawn McAuley to approve personnel order #9 2017/2018; opening of instructional aide position.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Personnel Order #10 2017/2018; Opening of Instructional Aide Position

MOTION: Stacia Fetzer motioned, seconded by Bruce Higgins to approve personnel order #10 2017/2018; opening of instructional aide position.

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Personnel Order #5 2017/2018; Hiring of Instructional Aide (Neils)

MOTION: Bruce Higgins motioned, seconded by Stacia Fetzer to approve personnel order #5 2017/2018; hiring of instructional aide position (Neils).

Ayes 3 Noes 0 Absent 0 Approved
Stacia Fetzer
Bruce Higgins
Dawn McAuley

Consent Agenda

MOTION: Bruce Higgins motioned, seconded by Dawn McAuley to approve the Consent Agenda as presented.

Ayes 3

Noes 0

Absent 0

Approved

Stacia Fetzer

Bruce Higgins

Dawn McAuley

Superintendent's Report

- We had a great start to the new school year. Mike thanked the staff for an amazing first day. The parents and students were happy to be back.
- Mike welcomed Noelle Neils to the staff.
- Mike thanked Upper Lake Unified School District for collaborating services with the Lucerne Elementary School District.

Board Member's Comments

- Stacia Fetzer – Stacia is glad to be back and excited for the new school year. She welcomed staff and students back to school.
- Dawn McAuley – Dawn welcomed returning and new staff back to school.
- Bruce Higgins – Bruce welcomed the staff and students back to school.

Adjournment – The meeting was adjourned at 6:20 p.m.

Mike Brown, Secretary of the Board

MB:lmc