

**Lucerne Elementary School District  
Volunteer Code of Conduct**

The Lucerne Elementary School District values and welcomes volunteers. The District appreciates the contribution of volunteers in creating a better school for all children.

**As a volunteer, I agree to abide by the following code of volunteer conduct:**

- Upon arrival, I will sign in at the principal's office or the designated sign-in station.
- I will follow the directives given by the teachers and or principal designee.
- I will follow rules and code of conduct including dress code for the school.
- I will wear or show volunteer identification as required by the school.
- I will use only the adult bathroom facilities.
- I agree to never be alone with individual students without the authorization of teachers and/or school authorities.
- I will not solicit outside contact with students such as exchanging telephone numbers, home addresses, e-mail or other home directory information with students for any other purpose.
- I will maintain confidentiality outside of school and will share any concerns that I may have with teachers and school administration.
- I agree not to transport students without the written permission of parents or guardians or without expressed permission of the school or district.
- I will not initiate unauthorized taking of or disseminating of student photographs or personal information about students, self or others.
- I agree not to post, transmit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit or that could be construed as any form of harassment.
- I agree only to do what is in the best personal and educational interest of every child with whom I come into contact.
- I agree to report to the appropriate school site/district personnel when a student is in danger of hurting him/herself or others or being hurt by someone else.

***I agree to follow the District Volunteer Code of Conduct at all times. I understand that failure to follow the Volunteer Code of Conduct could result in a restriction of my volunteer time.***

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*Signature of Volunteer*

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*Date*