

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Lucerne Elementary School District	Mike Brown, Superintendent/ Principal Megan Grant, Assistant Principal	mbrown@lucerne.k12.ca.us (707) 274-5578	June 10, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Lucerne Elementary School District is a K-8 elementary school district that serves approximately 300 students. We are a rural school district located on the shores of Clearlake in the town of Lucerne, which has a population of approximately 3,067. LESD has a high percentage of students that qualify for free and reduced lunch it is around 90%.

On March 16th all Lake County Schools closed due to the COVID-19 pandemic. At that time the staff transitioned quickly into a distance learning model. Teachers created student learning resource packets which also outlined online resources that supported student learning for our families that had internet access. Teachers’ maintained contact with families during the school closure through phone contact, email, Google classroom and Zoom meetings. During the course of the shutdown new resources were handed out and previous packets collected every three to four weeks.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

At LESD a majority of our students are low-income, which makes it difficult to target the few students that do not fall into this sub-group. So, we provided individualized supports for all of our students. These included delivering or mailing student resource packets. Providing supplemental food packages to all families during packet distribution. The school also provided individualized student resource packets for ELLs. At this time LESD doesn’t have any foster youth.

Healthy Start provided contact and support to the district’s ELL and Homeless families. Support services included packet delivery, translation services, food delivery, laundry, hygiene supplies and oral health support.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Since we are located in a rural low-income area the Administration felt that the most equitable approach to distance learning would be through paper packet distribution. This approach would allow all students access to the instructional materials. Families were also given information on how to access supplemental learning resources online, for those who had internet access. Teachers also used various forms of communication

to assist their students with learning during the school closure that included phone calls, emails, google classroom, and Zoom meetings. Our students with Individual Education Plans were given resources that supported their learning goals and provided support from the SLP and OT.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

LESD partnered with a neighboring district through an MOU to provide school meals to its students. Meals were provided every week day and delivered to various drop off points.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Lake County Office of Education coordinated with local childcare providers and determined that there were 100 openings in child care facilities. LESD provided this information to any families that needed their children supervised during school hours.

California Department of Education
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